

## **GENERAL FINDING AIDS**

UNESCO Archives : list by archive group with index (1922-1992) (ARC./91/WS/2)

UNESCO Archives: list of finding aids on microfiche (ARC.91/WS/1)

UNESCO Archives :List of Documents issued by the Archives Service (ARC) 1947-1994 (ARC.94/WS/3)

ICONFEX database: computerized index to resolutions and related documents of the General Conference and decisions of the Executive Board, 1946-

Information sources and basic data on the Organization (ARC.92/WS/2)

UNESCO Member States and Associate Members. Chronological list 1946-1993 (ARC.93/WS/2)

Agreements, Conventions, Recommendations, Resolutions, Decisions and Declarations of UNESCO: List with index, 1993 (ARC.93/WS/3)

Visites des chefs d'Etats, chefs de gouvernements et d'autres dignitaires. Liste 1945-1993 (ARC.93/WS/4)

Organizational charts, 1947- ; collection in Archives reading room

## **ONLINE**

A Chronology of UNESCO 1945-1987. Facts and events in Unesco's history with references to documentary sources in the Unesco Archives and supplementary information in the annexes 1-21, Paris 1987 (LAD.85/WS/4 Rev)

UNESCO 1945-1995: A Fact Sheet (ARC.95/WS/1)

C/5 of the relevant session(s) of the General Conference

Internet: <http://www.unesco.org/>

## **FINDING AIDS BY ARCHIVE GROUPS**

### **AG 1. International Institute of Intellectual Co-operation (IICI), 1925-1946:**

- > IICI. Inventory of archives 1925-1946 (UIS.90/WS/1), AG 1/1
- > IICI. Index of correspondence (names, subjects), AG 1/2
- > IICI. Index of documents by code, AG 1/3
- > IICI. Index of documents by code, AG 1/3

- > IICI. Index of publications, AG ¼
- > IICI. List of publications (UIS.89/WS/5), AG 1/5

## **AG 2. Conference of Allied Ministers of Education (CAME), 1942-1945**

- > CAME. List of documents and correspondence files (PRS.80/WS/2), AG 2/1
- > CAME. List of documents, AG 2/2
- > CAME. Index of documents, AG 2/3
- > CAME. Card-index of documents (ARC.90/WS/1), AG 2/4

## **AG 3. Preparatory Commission of UNESCO (PREP. COM.) 1945-1946**

- > Prep.Com. Inventory of archives, AG 3/1
- > Prep.Com. Name and subject index to correspondence files, AG 3/2
- > Prep. Com. Mail register 21 March - 17 December 1946, AG 3/3
- > Prep.Com. Card-index of documents, AG ¾

## **AG 4. General Conference Documents (C) 1945-**

- > Check-list of documents of the Conference for the Establishment of UNESCO (ECO/CONF), London 1945, AG 4/1
- > Inventory of General Conference documents, 1946-1989 (SID.78/WS/2 Rev), AG 4/2
- > ICONFEX database: subject index to resolutions and related documents of the General Conference, 1946-

## **AG 5. Executive Board Documents (EX) 1946-**

- > List of Executive Board documents, 1946-, AG 5/2
- > ICONFEX database: subject index to decisions and related documents of the Executive Board, 1980-
- > List of in-depth studies carried out by the Executive Board, 1990, AG 6/7 CEU
- > List of Special Committees and studies undertaken by them since 1957, AG 6/7 EX/SP

## **AG 6. Secretariat Documents (S) 1946-**

- > Card-index of documents, 1946-72, AG 6/3

- > UNESCO Bibliographic Database (UNESBIB), 1972-
- > Registers of documents by code, 1946-, AG 6/4
- > List of UNESCO Secretariat main series documents, 1947-1971. In chronological order by department/sector.
- > List of UNESCO document codes (symbols), 1946-1981, AG 6/5
- > List of Administrative Circulars, 1960-1990, AG 6/7 Adm.Circ.
- > List of Circular Letters, 1947-1990, AG 6/7 CL
- > Inventory of Speeches by the Director-General of UNESCO, 1946-, AG 6/7 DG
- > List of Decisions and Instructions of the Director-General, 1946-1990, AG 6/7 DG 3
- > Index of field mission reports, 1947-, AG 6/7 FMR
- > Lists of Members of the Secretariat 1945-

#### **AG 7. UNESCO Publications 1946-**

- > Bibliography of publications issued by UNESCO or under its auspices the first twenty-five years: 1946-1971, UNESCO, Paris, 1973, AG 7/1
- > Registers of UNESCO publications by ARC-code, 1946-
- > Card-index of publications 1946-1971
- > UNESCO Bibliographic Database (UNESBIB), 1972-
- > The UNESCO Courier: index 1948- (UNESBIB database)
- > List of UNESCO periodicals, AG 7/3
- > Register of maps kept by the Archives
- > Registers of publications of National Commissions for UNESCO (partly computerized as of 1990)
- > Registers of publications of Non-governmental Organizations (NGOs) working in close collaboration with UNESCO, 1945-

#### **AG 8 Secretariat Records, 1946-**

- > Abridged filing plan for the official dossiers in use by the Secretariat of UNESCO (GES/WS/2), AG 8/2.1 (NB: The official dossiers are also called “registry files”, “official correspondence files” or “programme files”)

- > Index of inactive correspondence files, 1<sup>st</sup> series, 1946-1956, AG 8/2.2 REG
- > Index of inactive correspondence files, 2<sup>nd</sup> series, 1957-1966, AG 8/2.3 REG
- > Registry files: card index, 1946-
- > Inventories of records transferred to the Archives by series (constituted by administrative units)
- > Legal instruments (agreements, conventions, solemn documents and other instruments: list, registers, card-index; partly computerized as of 1990), AG 8/3 LA 3
- > Conventions and recommendations adopted under the auspices of Unesco: list in document CL/3419 (1996).
- > List of Technical Assistance projects, 1950-1972, AG 8/3 TA
- > List of Special Fund projects, 1959-1972, AG 8/3 SF
- > Participation Programme (PP): list of documents and records, 1955-, AG 8/3 PP
- > International Commission for a History of the Scientific and Cultural Development of Mankind (SCHM): inventory of archives 1944-1969 (PRS.79/WS/6), AG 8/4 SCHM
- > Biographical files (name files) established by the Archives on selected persons related to UNESCO and its activities

### **AG 9 Archives of Field Units**

NB: The bulk of the archival holdings of the UNESCO Field Offices are for the time being kept by these offices themselves. Only archives from the Field Offices mentioned below (with the exception of the IBE) have so far been transferred to the UNESCO Archives at Headquarters

- > List of UNESCO Field Units, 1947-, AG 9/1  
International Bureau of Education (IBE), Geneva: inventory of archives, 1925- 1969, AG/9 IBE (NB: These archives are kept by the IBE in Geneva)
- > UNESCO Research Centre on Social and Economic Development in Southern Asia (URCSA), New Delhi, India: inventory of archives 1956-1966, AG 9 URCSA
- > UNESCO Regional Office for Latin America and the Caribbean (HAVCO), 1954-1964
- > Middle East Science Co-operation Office, Social Science Section (MESCO), 1949-1960
- > UNESCO School Building Institutes (ARISBR), 1961-1973
- > International Institute of Educational Planning (IIEP): chronological files, 1972-1988  
Records from the UNESCO Liaison Office with the UN Economic Commission in Africa

(UN/ECA), Washington Liaison Office (WLO), Venice Office, International Institute of Educational Planning (IIEP)

> Records of field projects: Jakarta Office, Chief of UNESCO Mission, Mexico City, Afghanistan project files, Maldives project files, Rwanda project files

#### **AG 10 Archives of Staff Associations**

> Inventory of archives of the Staff Association (STA), 1946-

#### **AG 11 Microcopies**

> List of microcopies, AG 11/1

> Check-list of General Conference documents on microfiches, 1946-1970, AG 11/2

> Check-list of Executive Board documents on microfiches, 1946-1982, AG 11/3 EX

> Lists of field mission reports on microfiches, 1947-1969; periodical reports, 1951-1970, AG 11/4 FMR

> UNESCO Bibliographic Database (UNESBIB), 1972-

> International Bureau of Education (IBE): Series of International Reports on Education, 1972-1990, documents of the International

> Conferences on Education, 1973-1990, and documents from the Experimental World Literacy Programme, 1966-1975, AG 11/6 SIRE

> International Institute of Educational Planning (IIEP): Publications and documents: microfiche catalogue, 1989, AG 11/6 IIEP

> UNESCO/ICSU: Study on the Feasibility of a World Science Information System, UNISIST. Proceedings 1966-1970: list of documents on microfiches, AG 11/6 UNISIST

#### **AG 12 Audiovisual Archives**

> Audiovisual archives: references, AG 12/1

> Sound archives: catalogues, 1946- , AG 12/2

> Office of Public Information (OPI): register and indexes on cards to radio programmes, 1949-

> UNESCO: film reference library catalogues, 1972 and 1973-1980, AG 12/3

> OPI: indexes on cards to films

> UNESCO: video catalogue, 1992, AG 12/2 Video

- > OPI: Register of photographs, 1945-
- > Diapositives/Slides UNESCO, AG 12/5 Diapo
- > UNESCO Collection of Traditional Music, AG 12/6 IMC
- > General Conference: list of speakers on tape recordings, 1968- , 12/4 C
- > Executive Board: list of speakers on tape recordings, 1968- , 12/4 EX

### **AG 13 Archives of Colour Reproductions of Paintings**

- > Catalogue of reproductions of paintings prior to 1860, 1978 (CUA/18/21)
- > Catalogue of reproductions of paintings 1860- , 1981 (CUA/18/22)

### **AG 14 Publications, documents and records on UNESCO**

- > List of references to documents and records concerning UNESCO and its activities preserved in other repositories (and to copies of such documents and records acquired by UNESCO), AG 14; see also UNESCO Archives Finding Aids (ARC.91/WS/2), 1991, pp 18-19
- > Bibliography of Publications on UNESCO (LAD-84/WS/3), 1984 (covers the period 1944-1983)
- > Articles on UNESCO in the reading room (filed alphabetically by name of the author)
- > UNESCO Bibliographic Database (UNESBIB), 1972-

### **AG 15 Archives and Documentation of International Organizations**

- > Intergovernmental Bureau for Informatics (IBI), Rome: inventory of archives, 1961-1988 (draft), AG 15
- > International Social Science Council (ISSC): inventory of archives, 1952- , AG 15 (NB: these archives are at present kept by the ISSC)

### **AG 16 Electronic and Machine-readable Records**

- > Directory of UNESCO databases (DIT-96/WS/2), 1996