



Museum Management Training at the Fine Arts Zanabazar Museum II

UNESCO-Zanabazar Museum National Training Workshop – Ulaanbaatar, Mongolia, 8- 23 October 2007

COURSE OUTLINE

Museum Staff (10-23 October 2007)

OPENING CEREMONY

[Wednesday, 10 October]

Introduction

- Module 1** Working in teams
- Module 2** 'Walking' through the training workshop

UNIT 1

MUSEUM SECURITY

[Wednesday to Saturday, 10-13 October]

- Module 1** **Who is responsible for security policy and its enforcement? Role of Top Management, Curators, other Staff, Qualified Security Guards, Visitors**
Session 1: Role of Top Management, Curators, other Staff
Session 2: Qualified Security Guards, Visitors
- Module 2** **Risk analysis and the security plan**
Session 1: Risk Analysis
Session 2: Strategic Security Plan
- Module 3** **Implementing the strategic plan for museum protection**
Session 1: Organizational Measures
Session 2: Technical Measures
- Module 4** **Measures to ensure security in a museum (display, exhibition rooms and collection storage)**
Session 1: Exhibition Rooms
Session 2: Collection Storages
- Module 5** **Intruder Detection System (IDS)**
Session 1: Architecture
Session 2: Tools
- Module 6** **Fire Control system, Extinguishing systems**
Session 1: Architecture
Session 2: Tools
- Module 7** **Access Control System (ACS), Closed Circuit Television (CCTV) and other monitoring systems**
Session 1: Architecture
Session 2: Tools

- Module 11** **SWOT analysis**
- Module 12** **Collection Management**
- Module 13** **Exhibition Management**
- Module 14** **Monitoring and Review of Unit 3**

MONITORING & REVIEW

[Tuesday, 23 October]

Conclusion: monitoring and review of the training course (Unit 1 to 3)

CLOSING CEREMONY

[Tuesday, 23 October]

Hand-over of the certificates