



**International Hydrological Programme**

**STRATEGY FOR UNESCO'S CATEGORY 2 WATER-RELATED CENTRES**

**August 2012**

## **EXECUTIVE SUMMARY OF STRATEGY FOR UNESCO'S WATER-RELATED INSTITUTES AND CENTRES**

1. This strategy for UNESCO's water-related institutes and centres has progressively evolved since 2006 in accordance with the relevant decision of the IHP Intergovernmental Council, and in light of the General Conference resolution (35 C/Resolution 103), by which the General Conference adopted a new "Integrated Comprehensive Strategy for Category 2 Institutes and Centres" (35 C/22 and Corr.). In terms of its content, the strategy is composed of two parts: the strategy for individual centres, and the joint strategy for the network of centres.

### **Strategy for individual centres**

2. Concerning the process of creating water-related centres under the auspices of UNESCO, the strategy makes it clear that:

- once the Director-General receives a written proposal from a Member State(s) for designation of a category 2 water-related institute or centre she shall invite the IHP Bureau to review it and to submit its comments for consideration by the IHP Intergovernmental Council.
- The Council shall then review the proposal in order to determine if it fits within IHP's relevant strategic medium-term plan and with its IHP category 2 network strategy and provide a recommendation to the Director-General as to whether a feasibility study should be conducted.
- should the Director-General, in consultation with the Assistant Director-General of Natural Sciences, decide that a feasibility study shall be undertaken, the concerned Member State(s) shall be invited to consider covering all related costs to prepare such a feasibility study, or to identify other extrabudgetary sources to cover these costs, in light of the Organization's constrained resources.
- the feasibility study should set out, inter alia, why such a centre is needed as a category 2 centre, how the proposed programme of the centre contributes to UNESCO's strategic programme objectives, and sources of funding for the centre.

3. The strategy outlines that UNESCO's water-related centres should function in the following manner:

- address its thematic and geographic priorities within their capabilities;
- work together to contribute to implementation of UNESCO's strategic objectives in general and to the IHP's strategic plans in particular; and
- develop their workplans in a coordinated fashion with UNESCO's biennial programme.

4. Concerning review of category 2 centres, the strategy gives guidelines, which:

- are directed towards a programmatic assessment to ensure that the focus and coverage of the activities of centres are in line with the strategic objectives of UNESCO Annex-1);
- provide a valuable element (Annex-2) for deciding whether the agreement between UNESCO and the host government should be renewed in line with the document 35C/22 and Corr.;

- provide the necessary methodology and process for periodic reporting (Annex-3);
- state that in principle, the formal review renewal assessment should be carried out well before the expiry of the agreement between UNESCO and the host government that hosts a water-related institute or centre. The costs for the review would be the responsibility of the host government, as stipulated in the agreement between the host government and UNESCO.

### **Joint strategy for the network of centres**

5. The overall mission of UNESCO's water-related institutes and centres is to address water security and water-related challenges by regional and global action, through new knowledge, innovative technologies, collaborative interdisciplinary scientific research, networking, training and capacity development, within the framework of the IHP.

6. While each category 2 institute or centre has continued functional autonomy, it will also be part of a network, where all centres work towards "one UNESCO" and towards "One UN" in general. In order to ensure effective relations between the centres and other members of "UNESCO's water family"—namely IHP, IHE, regional hydrologists at UNESCO Field Offices, IHP National Committees, WWAP, and water-related UNESCO Chairs—the following collaborative actions, *inter alia*, are to be taken by the network:

- development of a unified communication strategy, which should include a joint website, a common brochure, publications, and potentially a joint information system, which would demonstrate the corporate image of UNESCO's water family;
- joint identification of sources of support and undertaking of joint fund raising within a coherent strategic framework;
- exchange of staff, and sharing of workplans;
- sharing of data, information and knowledge through a system accessible to all centres, preferably based on existing ones available to UNESCO;
- appointment of representative(s) of UNESCO's water family—such as the director of the category 1 institute or category 2 centres or a member of the IHP National Committee of the hosting country or of the region—as member(s) of the governing board or advisory committee of a centre;
- designing of a consultative structure that would encourage networking among centres, and appointment of a contact person in each centre in charge of collaboration.

## **STRATEGY FOR UNESCO'S WATER-RELATED INSTITUTES AND CENTRES**

1. In July 2006, the 17th session of the IHP Intergovernmental Council adopted Resolution XVII-7 "The development of a strategy for UNESCO's category I and category II water-related institutes and centres", in which it decided to create a Task Force to prepare a draft overarching strategy for UNESCO's water-related institutes and centres. This Task Force, established in consultation with the Chairperson of the IHP Bureau and consisting of independent, internationally recognized experts, the Director of UNESCO-IHE, directors of three of the category 2 centres, and the Secretary of the IHP developed the IHP strategy contained in document 177 EX/INF.9. This document builds on the previous IHP strategy in the light of the UNESCO General Conference document "Integrated Comprehensive Strategy for Category 2 Institutes and Centres" (35 C/22 and Corr.).

### **Background**

2. The last few years have seen a rapid increase in the number of water-related centres being established under the auspices of UNESCO, reflecting heightened interest in the field of water by Member States, and as a response to the designation in 2001 of "water and associated ecosystems" as one of UNESCO's principal priorities. There are currently 25 water-related centres under the auspices of UNESCO approved by the governing bodies of UNESCO. In addition to these category 2 institutes/centres, UNESCO-IHE Institute for Water Education has been operating since 2003 as a category 1 institute.

3. Following concerns that have been raised by UNESCO's Member States on the number of centres/institutes being established and proposed, as well as on how these centres contribute to the implementation of UNESCO's programme, extensive discussions by the Executive Board took place. As a result, the 35th session of the General Conference in 2009 approved "Integrated Comprehensive Strategy for Category 2 Institutes and Centres (35 C/22 and Corr.) in 35C/ Resolution 103.

4. Against such background, the IHP has taken proactive steps to respond to both the developments in the wider context of UNESCO as well as by its governing council and has developed an IHP strategy which is in alignment with the Science Sector and the UNESCO wide strategy. The objectives of such a strategy for UNESCO's water-related centres are threefold: (1) to provide a strategic vision of how the centres will function in the long-term in a synergetic manner; (2) to determine how category 1 or 2 institutes or centres, as a network, will contribute to the implementation of UNESCO's activities and objectives in water; and (3) to respond to the demand to clarify the relationship among the centres with other members of UNESCO's "water family", namely, IHP, regional hydrologists at UNESCO Field Offices, IHP National Committees, the UN World Water Assessment Programme (WWAP) led by UNESCO, and water-related UNESCO Chairs.

5. The draft strategy also outlines the shared mission statement of the institutes and centres, so that they could, individually and jointly, plan and implement their activities in order to achieve this mission. UNESCO's water-related centres shall, together with other members of UNESCO's water family, contribute to the implementation of UNESCO's objectives in general and to the IHP's strategic plans in particular. These strategic plans for various IHP phases are developed in six-year phases, which coincide with the duration of UNESCO's medium-term strategy.

6. In addition, the draft strategy addresses the need to set procedures for endorsement of new proposals to establish category 2 centres by the governing organs of the IHP (Annex-1) and to develop generic guidelines for conducting a review renewal assessment category 2 centres (Annex-2) on a regular basis that is in line with the document 35C/22 and Corr., by providing general guidelines to be followed.

### **Mission for UNESCO's water-related institutes and centres**

7. The overall mission of UNESCO's water-related institutes and centres is to address water security and water-related challenges by regional and global action, through new knowledge, innovative technologies, collaborative interdisciplinary scientific research, networking, training and capacity development, within the framework of the IHP. The regular reporting of centres on a biennium basis before an IHP Council session using the template in Annex-3 is encouraged to assess progress to achieve the overall mission linked with the IHP medium term plans.

### **Networking**

8. While recognizing diversity, equity and ownership of each water-related institute and centre, the institutes and centres will work together to contribute to the strategic programme objectives of UNESCO and its IHP as well as WWAP, through maximizing the level of cooperation and the synergy among them.

9. It is proposed that the institutes and centres address their thematic and geographic priorities within their capabilities, and complement each other in finding viable solutions to regional and global water challenges.

10. In order for the water-related institutes and centres to contribute in a coherent and complementary manner to enable UNESCO's activities in water to have a greater impact and higher visibility, the centres will be brought together through purpose-driven processes.

12. The following modes of collaboration and networking among UNESCO-IHE and UNESCO's water-related centres under the auspices of UNESCO are foreseen, in order to ensure that these centres function as a network within UNESCO's water family:

- a) encourage appointment of directors of the category 1 or 2 institutes or centres on the governing board of other institutes or centres that share common interests, especially on similar themes and regions;
- b) share workplans with all water-related institutes and centres, harmonizing with the IHP plans;
- c) coordinate closely with other centres working on the same or on complementary issues/topics;
- d) exchange information on activities such as training/educational materials, and funding opportunities;
- e) exchange staff, most notably professionals and students;
- f) initiate joint activities, such as workshops, conferences, training programmes, joint projects, field visits, software and data sharing, knowledge exchange and publications; and
- g) hold regular meetings, for example, twice in the period of UNESCO's medium-term strategy, in order to plan, evaluate and review collaboration.

11. It is foreseen that the centres, both separately and collectively as a network, will work in collaboration with other members of UNESCO's water family to address regional and global water problems. This collaboration would be strengthened through the following:

- a) designing of a consultative structure (details to be decided given the communication strategy), which would encourage networking among all centres;
- b) appointment of a contact person in each centre in charge of collaboration;
- c) appointment of representative(s) of UNESCO's water family—such as a member of the IHP National Committee of the host country or of the region—as member(s) of the governing board or advisory committee of a centre;
- d) appointment of director(s) of centre(s) as member(s) of the scientific board of UNESCO field office (where it exists), and/or member(s) of the IHP National Committee of the host country/region, and/or other institute(s) of UNESCO's water family;
- e) active participation of centres to the plans and activities of WWAP;
- f) engagement with relevant technical and scientific non-governmental organizations;
- g) link with other relevant UN agencies, particularly within the country level (especially those in "One UN" pilot countries), and funding institutions.

12. Other initiatives to strengthen the networking and collaborative activities are also included in sections "Resourcing and future cooperation" and "Common corporate image of UNESCO's water-related institutes and centres" below.

### **Resourcing and future cooperation**

13. Fulfilling the mandate of the IHP and contributing to UNESCO's strategic programme objectives would require greater agility in terms of partnering and fundraising among the various components of UNESCO's water family. These cooperative activities will strengthen not only institutes and centres, individually, but also their network as a whole. This is based on the understanding that UNESCO will, to the best of its capacity, facilitate the institutes and centres' access to funding mechanisms, but cannot in any way contribute to the operational costs of the institute and centres. However, activities that are part and parcel of the IHP could be implemented by the institutes and centres under normal contractual agreements.

14. The institutes and centres shall develop their workplans in a coordinated fashion with UNESCO's programme (short-term: current and next biennium,) and the IHP's strategic plans.

15. Concrete cooperative activities to be implemented include the following:

- a) jointly identify sources of regional and global support and undertake joint fund raising, not only to implement joint activities, but also to create and maintain the network of institutes and centres;
- b) share geo-referenced and other data, information and knowledge, through a system accessible to all institutes and centres, preferably based on existing ones available to UNESCO;
- c) undertake joint collaboration on education, capacity building, and training activities;
- d) exchange professionals;
- e) create sub-networks based on thematic and/or regional clusters; and
- f) implement other joint activities.

### **Common corporate image of UNESCO's water-related institutes and centres**

16. It is agreed that, while each category 2 2 institute or centre will have continued functional autonomy, it will be part of a network that would have a recognizable visual identify. This common branding will make it clear to the outsider that a product from UNESCO-IHE or a centre under the auspices of UNESCO or a water-related UNESCO Chair is coming from the same UNESCO water family.

17. UNESCO's water-related institutes and centres, if their situations allow and if they so choose, will share their e-mail distribution lists with the IHP and vice versa, to exchange newsletters and other information.

18. Water-related institutes and centres will submit to the IHP Secretariat an annual activity report, which will be incorporated into a proposed annual corporate report of the UNESCO's water family.

19. A unified communication strategy should also include a joint website, a common brochure, publications, an updated series of logos and potentially, a joint information system and an intranet platform for collaborative activities and information exchange.

### **Basic information on water-related institutes and centres and their activities**

20. In order for UNESCO's water-related institutes and centres to understand what each centre is doing, and to identify areas of cooperation, it is necessary to have basic information on each centre which is regularly updated on the IHP web site at the following url:

<http://www.unesco.org/new/en/natural-sciences/environment/water/ihp/water-centres/>

### ***Evaluation of networking of centres***

21. Each water-related institute or centre under the auspices of UNESCO has usually been established as a regional, global or subject-orientated initiative, rather than to an overall plan devised by UNESCO's IHP. However, it can be recognised that together they form a network of centres with the common purpose of providing support for and participation in UNESCO's water family. As a network, they offer added value to the work of UNESCO that may be better realised as they move towards common and shared characteristics.

22. The features that may be assessed to measure this progress include both short-term and medium-term activities and outputs as presented in paragraph 12.

### **General recommendations for implementation of the strategy**

23. In order to enable UNESCO's water-related institutes and centres to implement their activities in line with the strategy, the following actions are recommended:

- a) develop a map based on themes and geographic coverage, in order to help identify potential gaps and overlaps among the institutes and centres;

- b) develop and keep updated a matrix to identify donor focal areas, both thematic and geographic, in order to adopt a more proactive fund-raising approach;
- c) ensure that funds to facilitate sustainable cooperation among the institutes and centres, including the possibility for the IHP to serve as a coordinator and as a catalyst for obtaining more financial support, are available;
- d) request directors of all institutes and centres to submit regularly to the IHP Intergovernmental Council and the IHP National Committee of the host country, information reports of its activities, and hold regular meetings of directors, for example, on the occasion of the IHP Intergovernmental Council;
- e) request UNESCO Regional Offices to work in close partnership with water-related institutes and centres, alerting them to funding opportunities and providing support in networking with UNESCO National Commissions and IHP National Committees; and
- f) ensure that the above-mentioned networking initiatives are launched as soon as possible.

**Annex-1**  
**Assessment of proposed centres**

Once the Director-General receives a written proposal from a Member State(s) or Member States for designation of a category 2 water-related institute or centre, she shall invite the IHP Bureau to review it and to submit its comments for consideration by the IHP Intergovernmental Council. The initial proposals for establishing centres submitted to the Director General are then referred to IHP Bureau that submits its comments for consideration by the IHP Intergovernmental Council. The Council shall then review the proposal in order to determine if it fits within IHP's relevant strategic medium-term plan and with its IHP category 2 network strategy and provide a recommendation to the Director-General as to whether a feasibility study should be conducted.

The preliminary proposal for a new centre may be submitted by the IHP National Committee or IHP National Focal Point (as relevant) to the IHP Secretariat at least two months prior to the session of the IHP Bureau that is to propose it to the forthcoming session of the IHP Intergovernmental Council. The comments of the Bureau, along with other supporting documents, will be distributed to members of the Intergovernmental Council for consideration at least four weeks prior to that session along with a full proposal by the member state. When a proposal for the establishment of a centre is considered by the IHP Council, it does not imply any financial commitment of the part of UNESCO (in conformity with the stipulations of the corresponding guidelines document 35 C/22 and Corr.). The proposal must set out:

- a) The proposed name of the new centre;
- b) Where the proposed centre will be located, along with the name of the host institution;
- c) The draft terms of reference for the proposed centre, which are to be agreed by the IHP Intergovernmental Council;
- d) Why it is needed as a UNESCO category 2 Centre, and the type of cooperation sought with UNESCO (nature, participation in activities, UNESCO representation within governing bodies, etc.);
- e) The proposed programme of the proposed new centre, including its objectives and functions, targets, deliverables and beneficiaries, with the societal benefits;
- f) The proposed programme should indicate how the centre will act with other bodies with interests in the same area of science and in water resources management;
- g) How the proposed centre will cooperate with other UNESCO centres;
- h) What facilities and expertise will be made available to implement the proposed programme;
- i) How the proposed programme and its objectives address and meet the objectives of the current phase of the IHP, as well as UNESCO's strategic programme objectives;
- j) The existing or future legal status of the proposed new centre, particularly in terms of the legislation of the Member State in which it will be established;
- k) The respective responsibilities of the Member State or States concerned and of UNESCO (nature and the duration of the contribution expected from UNESCO; obligations incumbent upon the Member State or States vis-à-vis the centre and its activities);
- l) The undertaking by the Member State or States concerned to take the necessary measures for the establishment of the proposed new centre (where it has not yet been set up);

- m) The sources of funding for the proposed centre and the method of financing (the origin of its various resources and its legal authority to accept such resources as subventions, gifts and legacies or payments for services rendered);
- n) A draft budget with capital and running costs;
- o) How the proposed new centre is to be managed, including its governing bodies;
- p) A timetable for the activation of the proposed new centre, containing the proposed launch date and important landmarks in the implementation of the programme.

The full proposal must not exceed 4000 words in length. It may be appropriate for proposals to be accompanied by letters of support from relevant bodies and institutions, particularly from the National Commission of the UNESCO Member State(s) where the proposed new centre will be located.

The IHP Bureau shall examine the proposal submitted and issue its comments and recommendation on the proposed establishment of a new centre to the IHP Intergovernmental Council and to the Member State(s) that made the proposal, based on the following questions:

- a) Does the proposed centre contribute to UNESCO's strategic programme objectives, in particular, objectives of the relevant strategic phase of the IHP?
- b) How does the proposed new centre fit into the network of already-established category 1 Institute and category 2 centres, both thematically and geographically?
- c) Do the functions and thematic specializations of the proposed new centre fall clearly and justifiably within UNESCO's mandate and field of competence, or is there duplication with the mandate of another UN system agency?
- d) What kind of regional and/or international impact will the proposed centre have?
- e) What does the presence of UNESCO contribute to the constitution and functioning of the centre, or conversely, is the involvement of UNESCO necessary to the establishment and effective operation of the centre?

The IHP Intergovernmental Council shall consider the proposal and the comments of the IHP Bureau in order to issue its decision. Should the proposal be endorsed by the Council, it shall then be submitted to the Director General of UNESCO for approval, following the established mechanism;

Should the Director-General decide that a feasibility study shall be undertaken, the concerned Member State(s) shall be invited to consider covering all related costs to prepare such a feasibility study, or to identify other extrabudgetary sources to cover these costs, in light of the Organization's constrained resources.

## ***Annex-2***

### ***Renewal Assessment Procedures of the Category-II Water Centres***

#### **GENERIC TERMS OF REFERENCE**

##### **BACKGROUND**

UNESCO has established a number of Category-II Centres in the field of water management. These centres serve in their fields of specialization as international or regional centres and poles of expertise to provide services and technical assistance to Member States, cooperation partners and also internally to the network of UNESCO field offices. In this context, the category-II water centres are expected to contribute directly to attaining the strategic objectives and programmatic priorities of UNESCO's International Hydrological Program (IHP).

**<< Insert Objectives, Functions and Duration of Existing Agreement of the Centre under Review>>**

A new Integrated Comprehensive Strategy for Category II Institutes and Centres (document 35C/22 and Corr.) was approved by the 35<sup>th</sup> Session of the General Conference. According to this strategy it is necessary to carry out a formal review and evaluation before the Director-General can renew the existing agreement. This new strategy applies to all new proposals for the establishment of category II institutes and centres, as well as any renewals of the existing agreements. The relevant articles of document 35C/22 and Corr. are copied here for ready reference.

##### ***A.3 Periodic review and evaluation***

**A.3.1** The agreement for the establishment of an institute or centre as a category II institute shall be concluded for a definite time period, not exceeding six years. The agreement may be renewed by the Director-General in the light of the review in A.3.2 and the evaluation referred to in A.3.3.

**A.3.2** At least six months prior to the expiration of the agreement, the Director-General will carry out a review of the activities of the institutes and of the contribution to the Strategic Programme Objectives of the Organization and the Strategy for category II institutes and centres approved by the General Conference. He/she will include the results of this review in his/her report to the Executive Board on the execution of the Programme.

**A.3.3** To facilitate the review, the Internal Oversight Service will consider in its planned evaluations of the Strategic Programme Objectives (SPO), the contribution of the relevant category II institutes and centres to the SPO under review.

This review will include the review of the activities of the centre and of the contribution to the Strategic Programme Objectives of the Organization and the Strategy for category II institutes and centres approved by the General Conference.

The results of this review should be included in the report to the Executive Board on the execution of the Programme. Unless such a complementarity is determined, a renewal should not be recommended to the Executive Board and its designation as category II centre should lapse.

Such a review is also required according to the IHP strategy for UNESCO's category I and category II water-related institutes and centres (177 EX/INF.9). The purpose of the review is to determine:

- the progress made by the centre in meeting its terms of reference (see attached copies), its stated aims and objectives stipulated in the agreement signed with UNESCO; and
- the degree of success achieved in undertaking the centre's programme of work to fulfill these Terms of reference (ToR).

Since the centre has been in operation for the previously agreed term there is a need for the review to assess whether the centre's designation as category II Centre should continue or lapse.

## **PURPOSE**

The purpose of this review is to inform relevant Member States of UNESCO, and its cooperation partners, regarding the following points:

- Relevance of the centre activities to UNESCO's Medium-term Programme priorities especially in the field of water management (Relevant IHP Phases);
- Results achieved by the centre, and its contribution to UNESCO's efforts in achieving respective sustainable water management in the area of specialisation;
- Quality of coordination and interaction between UNESCO Headquarters, other Water Centres, Field Offices and centre's partner entities with regard to planning and implementation of programmes; and
- Funding details, mechanisms for securing funds and their risks for sustained institutional capacity, and viability, and quality of organizational management and programme implementation systems adopted by the centre;
- Based on the above points recommend whether the centre's designation as a UNESCO Category II centre should continue or lapse.

## **SCOPE**

In order to meet the purpose of the review described above, the following evaluation parameters shall be considered by two independent evaluators (to be appointed in agreement with the centre and the Secretary of the International Hydrological Program) in the process of designing a detailed analytical framework and writing an appropriate report consistent with the UNESCO reporting mechanisms to the Executive Board.

*(a) Relevance of its activities to UNESCO's programmes as mentioned in purpose section*

*(b) Results achieved*

Assess to what extent the centre has achieved its organizational objectives, which is to promote a conducive atmosphere for collaboration through technology and information exchange, education and science and to increased capacity.

*(c) Quality of coordination and interaction with relevant entities*

- Assess the effectiveness of coordination and interaction with the UNESCO Headquarters (notably with the Water Sciences Division) and Field Offices; and
- Assess the quality of partnerships with other relevant Category-II Water Centres.

*(d) Funding pattern and quality of organisational management*

- Analyse the funding patterns, mechanisms and their risks for sustained institutional capacity, and viability;
- Assess the process by which extra-budgetary resources are sought and obtained and to what extent the extra-budgetary funding is aligned to the strategic objectives of UNESCO; and
- Examine the quality of organizational management and the impact of the extent of functional autonomy provided.

## **DELIVERABLES**

**Draft Review Report:** Draft review report covering the scope will be delivered with adequate time to allow stakeholder discussion of the findings and formulation of recommendations.

**Final Review Report:** Final review report which should be structured as follows:

- Executive Summary (maximum four pages)
- Programme description
- Evaluation purpose
- Evaluation methodology
- Findings
- Lessons learnt
- Recommendations
- Annexes (including interview list, data collection instruments, key documents consulted, Terms of Reference).

The language of the report will be English and/or French.

The local travel, materials, secretarial support and office space will be provided by the centre. The evaluators will be responsible for telecommunications and printing of documentation. UNESCO Division of Water Sciences will facilitate the evaluation

process to the extent possible by providing contact information such as email addresses.

## **REVIEW TEAM**

The review team will consist of two independent water experts. The review team will be assisted by a UNESCO staff with appropriate skills in understanding the integration of biological and hydrological processes in the sustainable management of freshwater resources. This evaluation work will be carried over six person-days. The CVs of the independent water experts will need to demonstrate a strong record in the relevant area of freshwater resources management and designing and leading evaluations. Detailed knowledge of the role of the UNESCO and its programming is desirable.

## **BACKGROUND DOCUMENTS**

The centre will make the following documents available to the review team.

- A copy of the existing agreement between the member state and UNESCO establishing the centre.
- Annual progress reports
- Financial reports
- List of publications
- Key publications
- Minutes of the Governing Board meetings
- Account of scientific, capacity building and networking achievements linked with relevant IHP phase/s

**Annex-3**

**Format for Reports by UNESCO's Water-related Centres on activities related to the IHP in the period xxxxxx – xxxxxxx**

**1. Basic information on the centre**

Name of the Centre		
Name of Director		
Name and title of contact person (for cooperation)		
E-mail		
Address		
Website		
Location of centre		city/town _____ country _____
Geographic orientation *		<input type="checkbox"/> global <input type="checkbox"/> regional
Year of establishment		
Themes	Focal Areas ♦	<input type="checkbox"/> groundwater <input type="checkbox"/> urban water <input type="checkbox"/> arid / semi-arid zones <input type="checkbox"/> humid tropics <input type="checkbox"/> droughts and floods <input type="checkbox"/> sediment transport and management <input type="checkbox"/> water and environment <input type="checkbox"/> ecohydrology <input type="checkbox"/> water law and policy <input type="checkbox"/> transboundary river basins/ aquifers <input type="checkbox"/> IWRM <input type="checkbox"/> global and climate change <input type="checkbox"/> mathematical modelling <input type="checkbox"/> social and cultural dimensions of water <input type="checkbox"/> water education <input type="checkbox"/> other: (please specify) _____
	Scope of Activities ♦	<input type="checkbox"/> vocational training <input type="checkbox"/> postgraduate education <input type="checkbox"/> continuing education <input type="checkbox"/> research <input type="checkbox"/> institutional capacity-building <input type="checkbox"/> advising/ consulting <input type="checkbox"/> software development <input type="checkbox"/> other: (please specify) _____
Support bodies <sup>1</sup>		

\* check on appropriate box

♦ check all that apply

Hosting organization <sup>2</sup>	
Sources of financial support <sup>3</sup>	
Existing networks and cooperation <sup>4</sup>	
Governance	<input type="checkbox"/> director and governing board <input type="checkbox"/> other: (please specify) _____ Link to election of board members to the IHP Intergovernmental Council (IGC) and hosting country IHP National Committee _____ Frequency of meetings: once every __year(s) <input type="checkbox"/> Existence of UNESCO presence at meetings
Institutional affiliation of director	
Number of staff and types of staff	total number of staff (full-time, or equivalent) : _____ number of staff who are water experts: _____ number of visiting scientists and postgraduate students: _____
Annual turnover budget in USD	

## 2. Activities undertaken in the framework of IHP in the period xx – xx

- 2.1 Educational activities (i.e., those with accreditation) that directly contributed to the IHP-??? and WWAP  
*Please include here those activities which led to accreditation of degrees, or those held in formal school settings.*
- 2.2 Research activities that directly contributed to the IHP-??? and activities by WWAP  
*Please include research/applied projects outputs such as publications that directly contributed to the IHP-??? and WWAP objectives*
- 2.3 Training activities that directly contributed to the IHP-??? and WWAP objectives

## 3. Collaboration and linkages

- 3.1 Participation in major international networks, programmes, partnerships with other UN or other International Agencies, media and professional bodies

<sup>1</sup> please specify bodies that cover the operational costs of the centre, and other essential costs such as salaries and utility bills, and that provide institutional support to ensure centre's sustainability

<sup>2</sup> if different from support bodies

<sup>3</sup> please specify sources of main budgetary and extrabudgetary funds to implement projects

<sup>4</sup> please write international networks, consortiums or projects that the centre is part of, or any other close links that the centre has with international organizations or programmes, which are not already mentioned above

- 3.2 Participation in meetings related to the IHP and UNESCO (e.g., the UNESCO General Conference, the UNESCO Executive Board, the IHP Intergovernmental Council and/or other meetings organized by IHP)
- 3.3 Collaboration and networking with other UNESCO category 1 or 2 institutes/ centres
  - 3.3.1 cross-appointment of directors of the category 1 or 2 institutes or centres on the governing board
  - 3.3.2 exchange of information on activities such as training/educational materials, and funding opportunities
  - 3.3.3 exchange of staff, most notably professionals and students
  - 3.3.4 implementation of joint activities, such as workshops, conferences, training programmes, joint projects, field visits, software and data sharing, knowledge exchange and publications
- 3.4 Relationships with the UNESCO field and regional office whose jurisdiction covers the country of location
- 3.5 Relationship with the UNESCO National Commission and the IHP National Committee in the country of location and with other organizations of other countries
- 3.6 Relationship with other UNESCO-related networks, such as UNESCO Clubs, ASPnet, and UNESCO chairs

#### **4. Communication**

- 4.1 Communication and knowledge dissemination activities undertaken in the framework of IHP
- 4.2 Policy documents and advice

#### **5. Update on Centre Operations**

- 5.1 Membership of the Board of Governors between designated period
- 5.2 Key decisions made (attach minutes of meetings)

#### **6. Evidence of the Centre's Impacts**

- 6.1 Science Impacts (Major contributions to the science, technology, education, and regional and/or international cooperation in the field of water)
- 6.2 Knowledge Transfer Impacts (Major achievements in the dissemination of knowledge and technology transfer)
- 6.3 Policy Impacts (advice sought by government and other bodies and evidence of inputs into policy arena)

#### **7. Future activities that will contribute directly to IHP and/or to WWAP**

- 7.1 Operational Plan (attach if available)
- 7.2 Strategic Plan linked with IHP-??? (attach strategic plan if available)

#### **8. Annexes**

- 8.1 List of publications released by the centre (there can be overlap with those listed in 2.3 above)
- 8.2 List of training courses conducted (there can be overlap with those listed in 2.1 above)