DRAFT PROVISIONAL AGENDA

1. Opening of the meeting & Introductions

2. Adoption of the Agenda

3. Adoption of Report of the 9\textsuperscript{th} meeting of the Bureau (14-16 September 2005)

4. IFAP Bureau Methods of Working
   a) Email communication
   b) Council Communications – Bureau Blog, Online community
   c) IFAP Bureau Representation at International & Regional Meetings
      - CCAAA, Paris 31 March
      - Health Crisis Information, Kuala Lumpur, Malaysia June 2007
      - IFLA, Seoul, South Korea, August 2006
   d) Working Groups & Membership
      - Measuring ICT for Development
      - Visibility Plan
      - Online Meeting Tools
      - New Working Groups
   e) Engaging with NGOs and IGOs
   f) Developing a Work Plan

5. Review of action points from 4\textsuperscript{th} session of the Council
   a) IFAP Evaluation
      - Consult IOS on timetable
      - Review Terms of Reference and solicit Council comments by 31 August
      - Establish ‘Evaluation Group’
b) WSIS follow-up
   • Identifying role for IFAP
   • Action Lines from WSIS Outcomes
   • Recommendations from Knowledge Societies Report
   • Briefing for Executive Board members

c) Visibility Plan
   • Budget
   • French translation of IFAP Report
   • Distribution of Report (including contributors)
   • Reproduction of banners
   • Budget for 2006-07 Report
   • Living Information Television clips
   • Promoting existing standards instruments and charters

d) IFAP National Committees
   • Plans, strategies and guidelines for National Committees
   • Creation of new committees
   • Strengthen existing committees
   • Reinforce coordination among IFAP Committees, Bureau & Council
   • Mobilising WSIS Outcomes through National Committees

e) IFAP Council’s contribution for the preparation of 34 C/4
   • Giving more focus to infoethics

f) IFAP Projects and New Funding
   • Reporting on implementation and scope for replication
   • Publishing information on 500 projects
   • Process for endorsing projects, i.e. assigning a ‘label’
   • Securing new funds – matching projects to donors

6. Preservation of Archival heritage
   • Next step with World Appeal
   • Next step with International Archives Day

7. Agenda, Date and Place of 11th meeting of the IFAP Bureau (18-20 September)
   • Thematic Discussion on Information Preservation

8. Miscellaneous

9. Closure of the meeting