

**AMENDMENTS TO THE GUIDELINES FOR THE IMPLEMENTATION OF THE SECOND  
PROTOCOL TO THE HAGUE CONVENTION  
ADOPTED BY THE PARTIES TO THE SECOND PROTOCOL  
AT THEIR FOURTH MEETING -DECEMBER 2011- (paragraphs 45, 46, 55 and 59)  
AND AT THEIR FIFTH MEETING -DECEMBER 2013- (Annex I)**

- 45.** The request for the granting of enhanced protection is sent by the Permanent Delegation to UNESCO of the Party to the Committee through the Secretariat. Requests need to be received by the Secretariat by 1 March of each year at the latest in order to be considered at the upcoming meeting of the Committee. Requests received after this deadline will be considered during the next meeting of the Committee. The above-mentioned date does not apply to requests for provisional enhanced protection.
- 46.** The Secretariat acknowledges the receipt, checks for completeness and registers the request. The Secretariat requests any additional information from the Party, as appropriate, and all such information must be received, preferably, in a single submission of one complete file within two months of the date of the request from the Secretariat. The Secretariat forwards complete requests to the Bureau for *prima facie* consideration together with a review of completeness prepared by the Secretariat.
- 55.** The boundaries of an immovable cultural property and its immediate surroundings are clearly defined, and the Universal Transverse Mercator (“UTM”) co-ordinates of the boundaries of such property are marked on the map(s) attached to the request. Maps are sufficiently detailed to determine precisely which area of land and/or building(s) are nominated. Movable cultural property is identified by its detailed descriptions and sufficient images.
- 59.** The Party describes the use of the cultural property. It provides all relevant information to establish that the property is not used for military purposes or to shield military sites. In addition, a declaration, issued by the national authority which has been authorized by the State concerned as competent for this matter, confirms that the cultural property and its immediate surroundings will not be used for military purposes or to shield military sites is attached to the request. The information provides the facts needed to support and substantiate the argument that the cultural property meets the criterion laid down in Article 10(c).

## ANNEX I

## ENHANCED PROTECTION REQUEST FORM

**1. PARTY:****2. DATE OF SUBMISSION:****Submission prepared by:**

Institution:

E-mail:

Name:

Fax:

Address:

Telephone:

**3. REQUIREMENTS CONSIDERED BY THE COMMITTEE:<sup>1</sup>****3. A IDENTIFICATION OF THE CULTURAL PROPERTY (please include photos and maps):**

Name of the Cultural Property :
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State, Province or Region Located or Stored:
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UTM coordinates of the approximate central point and a list of UTM coordinates indicating the course of the property boundary, if applicable:
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Area of the cultural property (ha):
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**3. B DESCRIPTION OF THE CULTURAL PROPERTY:**


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**3. C PROTECTION OF THE CULTURAL PROPERTY:**


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**3. D USE OF THE CULTURAL PROPERTY:**


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<sup>1</sup> More detailed information is contained in paragraphs 54 - 62 of the Guidelines.

**3. E INFORMATION REGARDING RESPONSIBLE AUTHORITY/IES:**

*(such as the authority/ies responsible for the measures referred to in Articles 5, 10(b), and 10(c) of the Second Protocol)*

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**3. F JUSTIFICATION FOR ENHANCED PROTECTION:**

Applicants are requested to justify that the following criteria are fully met:

**The cultural property:**

- i) is of the greatest importance for humanity (Article 10(a) of the Second Protocol);
- ii) is protected by adequate domestic legal and administrative measures recognising its exceptional cultural and historic value and ensuring the highest level of protection (Article 10(b) of the Second Protocol). A copy of the list required by paragraph 58 of the Guidelines is attached.
- iii) is not used for military purposes or to shield military sites. A copy of the non-military use declaration certifying such situation is attached (Article 10(c) of the Second Protocol).

The Party/ies is/are also invited to provide information concerning relevant measures adopted under other UNESCO standard-setting instruments and Programmes, if applicable.

Signature by the Party's competent authority:

Full name

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Title

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Date

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**MODEL****Non-military use declaration**

On behalf of [the Party which has control over the cultural property], I hereby declare that, in conformity with Article 10 of the Second Protocol, [the cultural property for which enhanced protection was requested] will not be used for military purposes or to shield military sites.

[Signature of the representative authorized by the Party which has control over the cultural property as competent for this matter]

Name:

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Function:

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Date:

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