

# Vacancy notice

**Title : CHIEF OF UNIT**

**Domain :** Natural Sciences - Tsunami

**Post Number :** IOC 396

**Grade :** P-5

**Organizational Unit :** SECRETARIAT INTGOV. OCEANOGRAPHIC COM.

**Primary Location :** FR-Paris

**Recruitment open to :** Internal and external candidates

**Type of contract :** Fixed Term

**Salary :** 108 069 Euros (Salaire annuel)

**Deadline (Midnight Paris Time) :** 16 February 2018

## OVERVIEW OF THE FUNCTIONS OF THE POST

The Intergovernmental Oceanographic Commission Tsunami Unit (IOC/TSU) provides intergovernmental coordination for four regional end-to-end tsunami warning and mitigation systems (Pacific, Indian Ocean, Caribbean, NE Atlantic, Mediterranean & connected seas). The mandate for IOC's tsunami programme is established in resolutions by the 23rd Assembly of the Intergovernmental Oceanographic Commission (2005). The Unit has staff in Paris, Perth, Fiji, Jakarta, and Barbados. It supports coordination of the tsunami warning systems and implements projects that (i) develop capacity, enhance preparedness and awareness for tsunami and other coastal hazards; and (ii) enable observation, research and policy developments that can lead to improved early warning systems and related preparedness.

Under the overall authority of the Executive Secretary of the Intergovernmental Oceanographic Commission (IOC) of UNESCO, in cooperation with other IOC programme sections and units, the incumbent will have the following functions:

(i) Lead, coordinate and organize the activities of the IOC's Tsunami Programme including :

- Managing the Unit and providing guidance to its staff, defining its priorities and agenda.
- Developing, implementing, monitoring and organising services, scientific and technical support to the governance groups for the IOC Tsunami program, as well as other relevant projects and programmes carried out within the Tsunami frameworks, to include locating and pursuing resources.
- Organising fund raising and targeted capacity development in tsunami warning systems and preparedness, as part of the cross-cutting Capacity Development programme of IOC, to enhance Member States' ability to develop preparedness and awareness in a multi-hazard framework.
- Liaising, coordinating and maintaining partnerships with relevant organisations within and outside the United Nations and represent the Unit to internal and external partners.

(ii) Coordinating and serving as Technical Secretary for the Global Sea Level Observing System (GLOSS) programme and the GLOSS Group of Experts.

## **REQUIRED QUALIFICATIONS**

### EDUCATION

- Advanced university degree (Master's degree or equivalent degree) in earth or ocean sciences or related field.

### WORK EXPERIENCE

- Minimum of 10 years of progressively responsible relevant professional experience in management and coordination of research and/or project work in the field of marine sciences, of which 5 years acquired at international level.
- Solid experience with tsunami warning and/or coastal hazard early warning systems.
- Experience working with the scientific community and government representatives and officials.
- Proven experience in managing staff and teams.

### SKILLS/COMPETENCIES

- Demonstrated ability to lead, manage and motivate staff and teams and to maintain effective working relationships in a multicultural environment.
- Capacity to build and maintain effective partnerships with internal and external stakeholders.
- Excellent oral and written communication skills with proven ability to prepare high quality documents and reports.
- Good understanding of the work and general functioning of international organization and/or knowledge of the United Nations System.
- Good IT skills, including knowledge of office software.
- Ability to manage conflicting priorities and to work under pressure.

### LANGUAGES

- Excellent knowledge of English or French and good knowledge of the other language.

## **DESIRABLE QUALIFICATIONS**

### EDUCATION

- PhD in oceanography, geophysics, marine science or disaster risk reduction.

### WORK EXPERIENCE

- Experience with ocean/geophysical observing programs, hazard forecasting, communication and warning services.
- Experience in disaster management, community safety awareness and/or development planning.
- Familiarity with the UN system.

## LANGUAGES

- Knowledge of other official UNESCO languages (Arabic, Chinese, Russian and/or Spanish).

## **BENEFITS AND ENTITLEMENTS**

UNESCO's salaries are calculated in US dollars. They consist of a basic salary and a post adjustment, which reflects the cost of living in a particular duty station and exchange rates.

Other benefits include: 30 days annual leave, family allowance, home travel, education grant for dependent children, pension plan and medical insurance.

More details can be found on the [ICSC Website](#).

Please note that UNESCO is a non-smoking Organization.

**A WRITTEN EXAMINATION MAY BE USED IN THE EVALUATION OF CANDIDATES.**

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