



United Nations  
Educational, Scientific and  
Cultural Organization



UNESCO Youth Forum  
8th Edition  
29-31 October 2013

## [Training for Developing Youth Reporting Capacities \(You.Re.Ca.\)](#)

Published on *UNESCO* (<https://en.unesco.org>)

[Home](#) > [Call for Proposals - 8th UNESCO Youth Forum](#) > [Webform results](#) > Submission #47825

---

### I. INFORMATION OF THE IMPLEMENTING ORGANIZATION

**Organization submitting the project proposal:** YOUTHNET HELLAS

**Status of the organization:** National wide Youth NGO in Greece

**Statutes document:** stature in Greek and English.doc

**Year of creation of the organization:** 2009

**Examples of previously implemented projects:**

Youthnet Hellas is a Youth NGO that is implementing the following projects:

1. Research, writing and presentation of the 2009 to 2012 Annual Youth Reports that were completed by an independent – nongovernmental organization for the first time in Greece. For this project, Youthnet Hellas has been awarded the European Citizens' Prize for 2013.

2. Participation in over 50 EU subsidized European Projects (Youth in Action) in various EU countries with active participation of 200 Young men and women from Greece. This volume of EU projects, brings Youthnet Hellas, informally, at the top spots amongst other Greek NGOs that participate in similar EU projects

3. Participation along with other 5 NGOs in the National Work Group on Youth Employment within the framework of structured dialogue for the European Cooperation in Youth Sector (Nationally coordinated by the GSY).

4. Project STEPS4NGOs (“Strategic tools for effective promotion and sustainability for NGOs”), a Youth in the World – Action 3.2. project aiming at enhancing skills of NGOs with the participation of NGOs from Bulgaria, Italy, Austria, Nepal, Vietnam, Mexico & Peru.

5. Two Grundtvig projects: “The threads that connect us” and “Feeling Younger by Getting Older”. Both projects are Life Long Learning projects funded by the E.C. Directorate General of Education and Culture.

6. Youthnet Hellas has been the Youth Supporting Organisation during the Heraklion City candidacy for European Youth Capital 2012 and 2014. Both times the candidacy managed to get into the three short-listed European cities for the title of European Youth Capital.

**Main Resource Person for the project:**

*Main resource person name:* Mr/Ms MS. MARIA KOTARRI

*Main resource person title:* Communications Consultant (Voluntary Position)

*Age:* 31

**Deputy Resource Person for the project:**

*Deputy resource person name:* DR. MARIA SYMEONIDOU-SIDERIS

*Deputy resource person title:* EU PROJECTS CONSULTANT (Voluntary Position)

**Mailing Address of the organization:**

*Adress:* YOUTHNET HELLAS, NGO

*P.O. BOX* 9325

*Postal code:* 10032

*City:* ATHENS

*Country:* Greece

**Phone number(s) of the organization:** 00306958443207

**Email addresses:** mariasideris@gmail.com, maria.kottari@gmail.com, maria@youthnet.gr,  
president@youthnet.gr

**Fax number(s) of the organization:** 0030211800312

**Website of the organization:** [www.youthnet.gr](http://www.youthnet.gr)

## II. PROJECT PROPOSAL

### **Executive summary:**

Youthnet Hellas is a Youth NGO aiming at engaging youths into society issues. Since 2010, Youthnet Hellas is creating the Annual Youth Report for Greece on a volunteering basis. The Annual Report is produced by volunteers and it is a good practice for which Youthnet Hellas was awarded the European Citizens' Prize for 2013.

The "Training for Developing Youth Reporting Capacities" (You.Re.Ca.) proposed project has twofold objectives:

1. The first is to help Youth Leaders from NGOs from other countries, into developing capacities through training, in order to create their own countries' Annual Youth Reports.
2. The second is to help the Youth Leaders, develop skills in order to enable them to disseminate the results of their Annual Report.

The Capacity Building will be achieved through Training Seminar that Youthnet Hellas will organize in Greece for Youth Leaders from different countries. Training will include developing skills in order to assist NGOs to:

- Motivate and engage as many youth volunteers on the project and especially youth from disadvantaged backgrounds
- Network with other NGOs, public bodies and organizations in order to gather all necessary information and data for the creation of a country's Annual Youth Report
- Determine the content of the Annual Youth Report
- Assign the different chapters of the Annual Youth Report on groups of individual volunteers according to their experience and educational background.
- Disseminate the outcome in websites and libraries
- Develop skills in order to present the Youth Report Results.

The Capacity Building will take place in Athens, Greece and will last for two weeks. Youthnet Hellas will produce an electronic manual on how to create the Annual Youth Report that will be available online for those participating on the seminar or for anyone interested. Following the training procedure there will be constant monitoring and follow up by Youthnet Hellas in order to ensure that the trainees are implementing the Annual Youth Report in their countries and the outcome is acceptable. There will

be continuous communication through internet tools such as tele-conferencing, communication platforms (e.g. wiggio, skype etc.) and e-mails' exchange in order to ensure constant advice in every step of the implementation. Following publication of the Annual Youth Reports the Youth Leaders will network with NGOs in order to pass on their experience and publicize the outcome as much as possible.

**Main type of intervention:** Capacity development

**Main theme:** Civic Engagement and Participation

**Objective(s) of the project:**

The objectives of the You.Re.Ca. project are:

- To involve young people in the process of “active-participation” in youth- related issues
- To promote voluntarism amongst youth organisations for youth- related issues
- To promote capacity development of youth leaders and youth organisations, in order to acquaint skills for creating their own countries' Annual Youth Report.
- To promote the elaboration of an Annual Youth Report in as many countries as possible and make youth aware of the policies and opportunities surrounding youth issues such as employment, funded projects, education and life long learning.
- To promote networking and co-operation amongst Youth Organisations at International level, in order to exchange experiences.
- To enhance the role of Annual Youth Reports in decision making centers in order to promote youth issues and problems.
- To facilitate the promotion of democracy, free speech and open debate amongst youth, through active engagement and unbiased reporting of Youth policies and Actual facts.
- To promote the importance of the role of youth NGOs in civic society.
- To promote multicultural dialogue amongst Youth NGOs from different countries
- To encourage exchange mobility, exchange of experience and ideas' sharing amongst young people regardless of their nationality

**Implementation strategy:**

The implementation of the “Training for Developing Youth Reporting Capacities” (You.Re.Ca.) project will take place through two work packages:

1. Initially Youth Leaders from NGOs from other countries will be given training in order to develop capacities so that they are able to create their own countries' Annual Youth Reports. Youth Leaders will be aided into developing skills in order to be able to disseminate the Annual Youth Report. Training will take place in Athens, Greece and trainers will be Youthnet Hellas members who are experienced in creating the Annual Youth Report, Marketing specialists, IT and Web Specialists. Training curriculum will include: a) Introduction to Youth Policy, b) Creating an Annual Youth Report, c) Volunteering and Participation, d) Training on Communication Tools through the Web, e) Disseminating Results, f) Develop Skills on how to Present the Results and Outcomes, g) Funding Sources for NGOs. The training methodology will be based on the principles of Adult Education and non formal learning (exploitation of prior knowledge and experiences, work in teams, use of experiential methods etc), while participants will be encouraged to collaborate with others in order to complete short tasks. For this purpose, the Project Method will be followed. Project is an educational enterprise that presupposes active participation, development of initiatives and cooperation between trainees for designing and implementing an 'Action Plan', which in turns is an essential part of writing a Youth Report.

2. Monitoring and Support during Creation of Annual Youth Reports. Following training, Youth Leaders will be supported and monitored through the process of engaging volunteers, creating the Annual Youth Report, disseminating and presenting the results. This will be achieved through web-based communication tools such as tele-conferencing, communication platforms (e.g. wiggio, skype etc.) and e-mails' exchange. Youth Leaders will receive advice throughout all period of planning and developing and delivering their Reports. Support will be given following publication of the Annual Youth Reports as the Youth Leaders will publicize the outcome and make it visible as much as possible.

Annual Youth Reports created by independent NGOs will consist of the following for each country:

- A report of the primary national supportive structures related to Young people,
- A presentation of the primary legislative initiatives in areas related to Young people
- A general report of the institutions and Youth organizations -formal and informal- that are active in a country
- A presentation of the potentials and educational opportunities, formal and informal, related to young people and mainly the educational initiatives connected with employment
- A brief report on the funding opportunities available from national and International organizations
- A presentation of the reality in countries concerning youth issues.

Youthnet Hellas has experience in creating Greece's Annual Youth Report. Volunteers who participate in the project are experienced professionals - each one in his/her sector. CVs of three key-persons are attached, those of Mr. Manos Pavlakis (President), Dr. Maria Symeonidou Sideris (EU Projects Consultant) and Miss Maria Kotarri (Communication Specialist) who will be responsible for part of the training process and the whole process of monitoring. Training in the fields of Marketing, IT and Web will be outsourced.

Mr. Manos Pavlakis, President of Youthnet Hellas' Board, is an experienced Adult Trainer. Dr. Maria Symeonidou-Sideris is Voluntary EU Projects Consultant for Youthnet Hellas and is experienced in submitting proposals and managing EU funding projects for Local Authorities in Greece and for NGOs. Miss Maria Kotarri is a Phd candidate in International & European Studies and expert on International and European affairs and public administration. She is voluntary Communication Specialist for Youthnet Hellas and is experienced in proposals writing and communication strategies.

**Beneficiaries:** Young leaders

**Implementing organization(s):** - *See information on organization in Section I.*

**Institutional partners:** Training will be given to 15 NGOs that will be selected from at least 3 Continents, following open call for participation.

**Project duration (months):** 24

**Timeframe:**

Total duration of the program: 24 months

*Phase 1:* total duration 12 months

a. Preparatory period: 3 months

- Final steps on the cooperation with institutional partners and the general terms of their participation in the Project
- Youthnet internal meetings & trainers meetings aiming at the tasks definition and sharing and the finalization of the working packages curriculum
- Web conferences with the institutional partners & the Young Leaders (participants) for common agreement on the training's time schedule and curriculum
- Announcement of the training curriculum

- Logistics

b. Training: 4 months (2 weeks at the hosting city , rest of time via web based communication tools)

- Reception of participants including social program (guided cultural visits in the hosting city)
- Introduction to Youth Policies
- Intensive Seminar on the successive steps and the procedures required for the creation of an Annual Youth Report
- Workshops on volunteering, civic action and participation
- Intensive training on communication tools through the Web
- Seminar on the dissemination of findings and results to be used for the creation of the Annual Youth report
- Workshops and skill development for the presentation of results and outcomes
- Seminar on research tools for NGOs funding and findings dissemination

c. 'Action Plan' design and implementation: 3 months

d. Phase 1 - Dissemination of results: 2 months

- Questionnaire addressed to the participants/ institutional partners: evaluation of the training curriculum / evaluation of the trainers/ evaluation of the tools and methods used / evaluation of the time scheduling and accommodation/ proposals for improvement
- Personal reports of the trainers on the tasks achievement
- Report on the training curriculum effectiveness, the Project's progress, the evaluation from the part of participants and institutional partners, the future steps planned

*Phase 2:* 12 months

a. During the second phase the Young Leaders (participants) will be monitored and supported from Youthnet trainers and members in the creation of their country's Annual Youth Report. Monitoring and support will be given during the following sub-sections, with specific time schedule, and achieved through web- based communication tools

- Reports planning: 3 months
- Reports development: 3 months
- Reports delivery: 3 months

b. Phase 2- Dissemination of results: 2 months

Questionnaire addressed to the participants/ institutional partners: evaluation of the monitoring and support phase / evaluation of the trainers/ evaluation of the tools and methods used for monitoring and support/ evaluation of the time scheduling and accommodation

c. Common overall report on the Project's aims and goals achievement, the added value of the project etc./ Press Releases and public presentations on the Project realization in the hosting city and the in the countries of the participants :1 month

**Overall budget:** (US\$) 52,000

**Budget Breakdown:**

Conferences, meetings: \$0

Training seminars, courses: \$ 50000 (15 participants from NGOs - tickets - boarding, trainers cost, cost for training venue)

Fellowships, study grants: \$0

Consultants: \$0

Supplies and equipment: \$ 2000

Publications, translations, reproduction: \$0

Miscellaneous (please specify): \$0

**Monitoring, reporting and evaluation:**

Monitoring and Reporting are mentioned in the Time Frame Section.

During the training in Athens an evaluation plan and evaluation criteria for assessing activities will be designed.

The evaluation will be constant and trainers and Youthnet members responsible for the project will work before and after training in order to collect data

The evaluation will be on: quantity and quality.

- quantitative evaluation: number of people who will benefit (partners, stakeholders of each partner, local

Communities, etc.)

- qualitative evaluation: quality of materials obtained (evaluated by questionnaires, interviews and other methods),

Improvement of participants skills, volunteers activity, etc.



External evaluation will be provided by stakeholders (by questionnaire and interviews to Youth Organisations such as General Secretariats of Youth, National Youth Councils, other NGOs ) and mass-media (positive/negative appreciation).

**Supporting documents:** CVs for UNESCO.pdf

---