



United Nations
Educational, Scientific and
Cultural Organization

**21ST SESSION OF THE INTERNATIONAL BIOETHICS COMMITTEE (IBC)
AND JOINT SESSION OF THE IBC AND THE INTERGOVERNMENTAL BIOETHICS
COMMITTEE (IGBC)**
9–10 September 2014

General Information

DATES AND VENUE

- The public meetings of the **21ST SESSION OF THE IBC** will be held in conjunction with the **JOINT SESSION OF THE IBC AND THE IGBC** from **9 to 10 September 2014**.
- **Venue:** UNESCO Headquarters (Room XI – Fontenoy building)
Entrance: 125 avenue de Suffren - Paris 7
Metro station: Ségur or Cambronne
(See street plan attached)

REGISTRATION OF PARTICIPANTS AND RECEPTION SERVICE

- In order to participate in the meetings, please return the enclosed registration form, duly completed, to the UNESCO Secretariat **preferably before 5 September 2014**.
- Because of security measures in force at UNESCO, all participants will be required to pass through the security check at the entrance and, after identification, will be authorized to proceed to Room XI.
- Participants are also requested to register at the Conference Desk in front of Room XI prior to the meetings on Tuesday, 9 September from 8.45 a.m. to 9.45 a.m.
- Upon registration, participants will receive a complete set of documents, a name badge and any other relevant documentation. They are invited to wear their badges throughout the meetings to facilitate identification and contacts with other participants and members of the Secretariat.

WORKING HOURS

- Opening of the **21ST SESSION OF THE IBC** and the **JOINT SESSION OF THE IBC AND THE IGBC:**
10 a.m. on 9 September 2014.
- Working hours for all meetings will normally be: **10 a.m. to 1 p.m. and 2.30 p.m. to 5.30 p.m.**
Participants will be notified of any change in this schedule.

WORKING LANGUAGES AND INTERPRETATION

- The working languages will be English and French and simultaneous interpretation will be provided in these two languages.
- In accordance with the Rules of Procedure of the IGBC, simultaneous interpretation will also be provided in Arabic, Russian and Spanish during the **JOINT SESSION OF THE IBC AND THE IGBC**, as well as the public meetings of the **21ST SESSION OF THE IBC** since these will take place in conjunction with the Joint Session.
- During meetings reserved for members of the IBC, simultaneous interpretation will be provided only in English and French as per usual practice.

WORKING DOCUMENTS

- As far as possible, the working documents will be available in English and French before the meetings on Internet at the following address: www.unesco.org/bioethics. All other documents will be distributed at the time of registration.
- The Secretariat alone is authorized to distribute documents during the meetings.
- Participants are reminded that the Secretariat will not be able to type, translate or reproduce documents other than those that have a direct bearing on the meetings. If participants wish to have their intervention made available in printed form, they are kindly requested to bring sufficient typed copies with them. A special desk for this purpose will be available in front of the meeting room.

ON-SITE FACILITIES

- A bank, cash machine, medical centre and newspaper stand can be found at the meeting venue.
- A restaurant and two cafeterias are located within UNESCO Headquarters. There are a number of restaurants and cafés within walking distance of UNESCO.

ENTRY FORMALITIES FOR FRANCE

- For citizens of the European Union, a valid passport or identity card is required to enter French territory. For citizens of other countries please contact your nearest French embassy or consulate for detailed information.

ARRIVAL

- Participants travelling by air can reach the city by:
 - Taxi:** from Roissy Charles de Gaulle Airport (50–70€) and from Orly Airport (40–55€)
 - Shuttle bus:** from Roissy Charles de Gaulle Airport (17€) and from Orly Airport (12.50€)
 - Train (RER):** from Roissy Charles de Gaulle Airport (9.75€) and from Orly Airport (around 10.90€)
- Participants are advised to consult their travel agency or airline for all information concerning customs regulations on entering France.

CURRENCY AND EXCHANGE

- The national currency is the Euro (€). In May 2014 one US dollar was equal to 0.733 €. (*This rate is subject to fluctuation and may be modified without prior warning.*)

CLIMATE AND CLOTHING

- The average minimum/maximum temperatures in Paris in September range from 8° to 15°C (46°/59°F). The weather can vary from sunny to cool, even chilly, nights. Formal attire is suggested for all official events.

ACCOMMODATION

- Below is a selection of hotels close to UNESCO. Participants are invited to contact the hotel of their choice **directly**. Prices are quoted in Euros and fluctuations are possible. **Under no condition can the Secretariat be responsible for hotel reservations.**

TRANSPORT

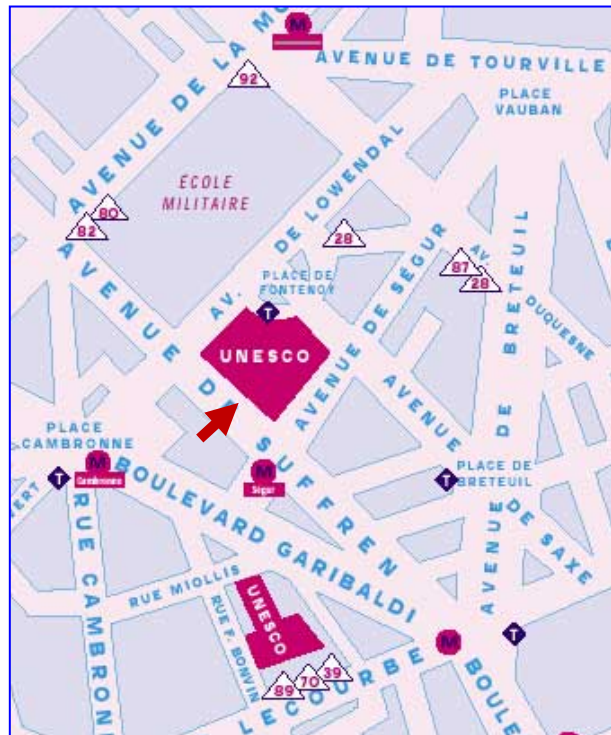
- All hotels listed below are in the vicinity of UNESCO. Information concerning transport may be obtained from hotel reception desks.

Secretariat:

Bioethics Programme
Division of Ethics, Youth and Sport
Social and Human Sciences Sector
UNESCO
1, rue Miollis
75732 Paris Cedex 15 - France
Telephone: + 33 1 45 68 38 57
Fax: + 33 1 45 68 55 15
E-mail: ibc@unesco.org

		Single	Double
Hôtel Tryp de Saxe Résidence 9, Villa de Saxe 75007 Paris Tel.: + (33) 1 44 49 78 40 tryp.de.saxe@solmelia.com	★★★	189 € (without breakfast) 208 € (breakfast included)	209 € (without breakfast) 228 € (breakfast included)
Hôtel Aida Ségur 34, bd Garibaldi 75015 Paris Tel.: + (33) 1 43 06 01 85 reservation@paris-hotel-eiffel-segur.com	★★★	124 € (taxes included)	136 € (taxes included)
Hôtel le Walt 37, avenue La Motte-Picquet 75007 Paris Tel.: + (33) 1 45 51 55 83 jparmentier@inwoodhotel.com	★★★★★	-	290 € Classic (breakfast & taxes included) 385 € Executive (breakfast & taxes included)
Hôtel Bailli de Suffren 149, avenue de Suffren 75015 Paris Tel.: + (33) 1 56 58 64 64 lebailli@inwoodhotel.com	★★★	155 € (taxes included)	155 € (taxes included)
Hôtel Grenelle 140-142, bd Grenelle 75015 Paris Tel.: + (33) 1 45 75 26 54 contact@hotelgrenelle.com	★★★	115 € (taxes included)	147 € (taxes included)

UNESCO HEADQUARTERS





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COMMITTEE (IGBC)
9–10 September 2014**

Registration Form

Mr / Ms	Family name	First Name
Country or Organization represented (if applicable)		
Function / Title		
Postal address		
Telephone	Fax	E-mail@.....

To be returned before 5 September 2014 to:

Bioethics Programme
Division of Ethics, Youth and Sport
Social and Human Sciences Sector
UNESCO
1, rue Miollis
75732 Paris Cedex 15 France
Telephone: + 33 1 45 68 38 57 Fax: + 33 1 45 68 55 15
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