LOGISTICS NOTE
MONDIACULT 2022

The UNESCO World Conference on Cultural Policies and Sustainable Development - MONDIACULT 2022, is a ministerial level, representative nature, category II Intergovernmental Conference, convened by UNESCO in collaboration with Mexico as the venue for the meeting, to be held from September 28th to 30th, 2022 in Mexico City.

VENUES

The Conference will be held in presentational mode*, with presentential plenary sessions at National Auditorium and thematic sessions* at Los Pinos Cultural Complex, and online transmission on the official website of the Conference.

National Auditorium:
Av. Paseo de la Reforma # 50, Polanco V Sección, Alcaldía Miguel Hidalgo, Mexico City.

Los Pinos Cultural Complex:

* Please kindly note that the UNESCO World Conference on Cultural Policies and Sustainable Development - MONDIACULT 2022 is an intergovernmental conference that will be held in presentational. In conformity with the Regulations governing this type of category II conferences, Member States will be able to appoint their representatives with full credentials to attend the Conference, including the right to vote. The right will have to be ensured by an in-person representation. In the event that a Minister is unable to attend the Conference in-situ, the representative of the Member State concerned shall be designated to exercise the above rights. As applicable, the designated representative (Minister or representative) will be able to participate in the thematic sessions scheduled in the Conference program through an online connection, in case they are unable to attend in person.
PARTICIPANTS

Participants in the Conference shall be defined by UNESCO, in accordance with Article 21 of its Regulation, including:

a) Member States and Associate Members of UNESCO;
b) non-member States and Observers;
c) Organizations of the United Nations system;
d) intergovernmental organizations;
e) international non-governmental organizations; and
f) other relevant entities, based on the guest list determined by UNESCO in accordance with Decision 212EX/5.I.C.

DECISION 212EX/5.I.C.

DELEGATIONS FORMAT

The format of Delegations will be 1+2, headed by the Minister as Head of Delegation plus two Delegates. Due to space constraints in the Plenary table of the Intergovernmental Conference MONDIACULT 2022, the maximum number of members of each Delegation will be limited to 3 Delegates per State.

WORKING LANGUAGES

The plenary and thematic sessions will be simultaneously translated into UNESCO’s six official languages: Arabic, Chinese, English, French, Russian and Spanish; and in the local indigenous language Nahuatl.

WORK DOCUMENTS

The working documents of the Conference will be available online at the UNESCO-MONDIACULT 2022 website.

Considering the environment protection, there will be no hard copies of the work documents, except at the organizers express request.
BILATERAL MEETINGS ROOM

Rooms for bilateral meetings will be available at Los Pinos Cultural Complex venue, with capacity for up to 5 people, only during September 29th, from 10:00 a.m. to 6:00 p.m., for 1 hour sessions, prior reservation.

Interested delegations will be able to book a room, at the MONDIACULT 2022 mobile application that will be announced in due course; or, directly in the module at Casa Miguel Alemán in Los Pinos Cultural Complex, subject to availability.

REGIONAL GROUPS MEETING ROOM

A room for Regional Groups meetings will be available at Los Pinos Cultural Complex venue, with capacity for up to 30 people, available only during September 29th, from 10:00 a.m. to 6:00 p.m., for sessions of up to 90 minutes, prior reservation by the Electoral Groups representatives.

Electoral Groups representatives that wish to hold a meeting with their Group may book the hall directly in the module at Casa Miguel Alemán in Los Pinos Cultural Complex, subject to availability.

DELEGATES ROOM

Delegations will have an exclusive workspace, with computer service, internet access and printing at the two venues of the Conference, located on the right side of the lobby of National Auditorium and Cabaña 1 of Los Pinos Cultural Complex.
ONLINE REGISTRATION AND ACCREDITATION

Online Registration
Each participant must make their previous registration online, before September 7th, 2022 at 23:59 h (Mexico time), via the following link:

Registrants must make the registration before September 7th, 2022 at 23:59 h (Mexico time).

In addition to the individual online registration, each State and non-governmental entity invited must make the official accreditation of all members of its Delegation via Diplomatic Note or Official Communication addressed to the correspondent Embassy of Mexico (see directory) or Permanent Mission of Mexico (see directory), or through its Diplomatic Representation accredited in Mexico at dgprotocolo@sre.gob.mx.

Once the aforementioned Diplomatic Note or Official Communication has been received, the accreditation of each registered Delegate will be validated, which will be notified to each of the participants to the email registered in the online registration platform.

Press contact: mondiacult2022.media@cultura.gob.mx

In case of requiring accreditation for security personnel, the individual registration must be made online in the category “Other/Security Personnel”, and notified in the corresponding Diplomatic Note. If other special permits are required, they can be requested through diplomatic channels before the Mexican Foreign Ministry (see section “OTHER DIPLOMATIC PERMITS”).
Accreditations Delivery

Host Hotels

• Delegates will be able to obtain official accreditation upon arrival at the Conference host hotels at the information modules located in the lobby of each of the specific hotels, on September 26th and 27th, 2022, from 9:00 a.m. to 9:00 p.m.

Conference Venues

• Accreditations delivery at the Conference venues will take place from 8:00 a.m., from September 28th to 30th, 2022.

All Delegates are advised to arrive sufficiently in advance at the Conference venues for the accreditations delivery without complications.

To ensure the participants safety, accreditation must be carried at all times to access all work sessions and activities of the Conference.

Accreditation is personal and non-transferable.

Theft or loss

In case of theft or loss of any accreditation, the accreditation center must be notified immediately, at: mondiacult2022@cultura.gob.mx

MEDIA CENTER

There will be a press room equipped with computers with internet access at the Conference two venues, for the media covering the Conference, located at Lunario of National Auditorium and Casa Benito Juárez in Los Pinos Cultural Complex.

Access will only be with proper accreditation.

Accreditation is personal and non-transferable.
TRANSPORT

International flights

Commercial international flights
Conference Delegates are advised to contact the travel agency or airline of their choice to purchase their flights sufficiently in advance.


Private international flights

Delegations are advised that private flights arrive at Aeropuerto Internacional Felipe Ángeles (AIFA) (Code IATA: NLU. Code OACI: MMSM), prior official notification to the Mexican Foreign Ministry at: dgprotocolo@sre.gob.mx.

Upon arrival at both airports there will be a welcome and orientation module for the participating Delegations.

To facilitate the identification of checked-in baggage, it is recommended to print on self-adhesive paper the sticker provided in ANNEX I and place it in front of your luggage.
Local transport

Airport - Host hotels - Airport

- The Government of Mexico will offer exclusive transportation for the Heads of Delegation at the Minister level of the Member States, Associate Members and Observers States of UNESCO, for which it will be necessary to notify the information of the arrival and departure flights in the registration form or at mondiacult2022@cultura.gob.mx

- In the event that the diplomatic representation of the invited country provides the transport courtesies to its Delegates, it will be appreciated to notify the Government of Mexico at: mondiacult2022@cultura.gob.mx and dgprotocolo@sre.gob.mx

- The Government of Mexico will offer collective transportation for the rest of the Delegates in 2-hour intervals.

- Delegates who wish to do so may hire a private taxi service in the modules located at the airport.

Transport between venues

- The Government of Mexico will provide local transportation for all participating Delegates, regardless of their place of accommodation, between the host hotels and the venues where the activities of the Conference take place.

Meeting Points:

Presidente Intercontinental and Hyatt Regency Hotels: in front of Andres Bello Street entrance.

Hotel Camino Real Polanco: Leibnitz Street.
ACCOMMODATION

Conference host hotels:

1.- InterContinental Presidente
Ciudad de México
Campos Eliseos No. 218, Polanco,
Colonia Chapultepec, Alcaldía Miguel Hidalgo,
11560, Mexico City.
Tel: +52 800 502 0500 Ext. 6607/6606;
ox 01 800 502 05 00 (from Mexico).
Booking Options:
Email: mexico_reservaciones@grupopresidente.com
Booking code: S3A.

Preferential Tariff:
Single room: USD$159, breakfast included.

2.- Hyatt Regency
Ciudad de México
Campos Eliseos No. 204, Polanco,
Colonia Chapultepec, Alcaldía Miguel Hidalgo,
11560, Mexico City.
Tel: +52 55 5083 1234 ; o 01 800 90 888 00 (from Mexico).
Booking options:
Email: mexicocity.regency@hyatt.com
Código de reservación ingresando Group Code: G-RD83.

Preferential Tariff:
Single Room: USD$225, breakfast included.

3.- Camino Real
Polanco México
Calzada General Mariano Escobedo No. 700,
Colonia Anzures, Alcaldía Miguel Hidalgo,
11590, Mexico City.
Tel: +52 55 5263 8888 5263-8899; o 01 800 90 123 00 (from Mexico).
Booking Options:
Email: reservaciones@caminoreal.com
Entering Block code: MONDIACULT 2022.

Preferential Tariff:
Single room: USD $150.53, breakfast included.
VISAS AND ENTRY INTO THE COUNTRY

Delegates must complete all immigration procedures to enter Mexico. All foreign nationals must have a valid passport.

Under no circumstances does Mexico issue visas at ports of entry into the country.

Delegates who require a visa to enter Mexico must process it at the Embassies or Consulates of Mexico in their country of origin or place of residence.

- Mexican embassies abroad.
- Mexican consulates abroad.

Diplomatic, Official or Service Passports holders can check if they require a visa to enter Mexico.

Ordinary Passport holders can check if they require a visa.

For more information on visas, you can consult the following links:

- Visas and requirements to visit Mexico (Spanish).
- Visas and requirements to visit Mexico (English).
- Questionnaire (Spanish and English) that immigration authorities may ask foreigners applying to Mexico.

**Important:** it is important to inform the Delegates that, in case their transport to Mexico implies the stopover in a third country that requires the visa requirement; this must be processed with due anticipation in each case, before the authority of the country in question.
USEFUL INFORMATION

Time zone: Mexico City central time: GMT-6.

Official Currency: Mexican peso (MXN).

Exchange rate:
1.00 USD = 20.00 MXN; 1.00 € = 22.00 MXN.
The exchange rate may vary.

It is recommended to make the currency exchange upon arrival in the country at the airport.

Telephone dialing

National:
+52+55+(8 digit telephone number).

EUA and Canadá:
001 + (country code) + (city code) + (phone number).

Rest of the world:
00+(country code)+(city code)+(phone number).

Weather:
The temperature in Mexico City in September ranges between 12° and 23°C (52°F - 74°F).

Official language:
Spanish.
The use of English is also frequent.

Electric Current:
Voltage: 110 V
Frequency: 60 Hz
Plugs: Tipo A / B

Appliances with different voltage require an adapter for use. It is suggested to carry a power adapter.
GENERAL RECOMENDATIONS

As in any city in the world, it is recommended to avoid boarding taxis on the street. To move from anywhere in the city, you can use the service of UBER, Cabify, Didi, radio taxis or taxis from authorized sites.

Credit and debit cards are accepted in most commercial establishments, however, it is recommended to have cash in local currency during the days of your trip.

International medical insurance covering major medical expenses must be purchased.

EMERGENCY PHONE NUMBERS
(local dialing)

Emergencies: 066
Red cross: 065
Fire Department: 068
Civil Complaint Office: 089
Public Security: 088
Unique phone number for emergency calls in the country: 911
Civil protection: 5683 2222

COVID-19 HEALTH PROTOCOL

The development of the Conference will strictly follow the sanitary protocols in force at the time of its performing, applicable to Mexico City, established by the health authorities.
OTHER DIPLOMATIC PERMITS

Delegations requiring it may request the Mexican Foreign Ministry via a Verbal Note addressed to the General Directorate of Protocol at dgprotocolo@sre.gob.mx, the corresponding forms for the necessary processing of the following permits:

- Permit for importation and temporary carrying of firearms.
- Permit to enter radio communication and frequencies equipment.
- Overflight and landing permit for official aircraft.
- Registration of crew and general services on ground.

**Important:** It is the responsibility of each delegation to hire a ground support services company for all supplies required by the aircraft.

- Permit for video and photography equipment access of the official press pull of the Delegations at the airport.