

LOGISTICS NOTE FOR PARTICIPANTS

SDG 4 Regional Steering Committee Meeting

15, 16 May 2023 - Pátzcuaro

State of Michoacán, Mexico



Dear participant,

Kindly find below general guidelines and logistical details regarding your stay and participation in the **SDG 4 Regional Steering Committee Meeting** to be held in Pátzcuaro, Michoacán Mexico.

**Venue:** premises of the Regional Cooperation Centre for Adult Education in Latin America and the Caribbean (CREFAL).

**Address:** Av. Lázaro Cárdenas 525, Revolución, 61609 Pátzcuaro, Michoacán, Mexico.

**Date:** 15 and 16 May 2023

**Telephone:** +52 434 342 8100.

**On-site and hybrid event.**

### Delivery of credentials

The delivery of credentials will take place in the anteroom of CREFAL on May 15, 2023 between 9:00 and 9:30 am.

## **COST COVERAGE**

### Transfers from Morelia City Airport to Pátzcuaro and vice versa

The organization will make available to the participants the shuttle service to and from the city of Morelia to Pátzcuaro (meeting place) and vice versa. This transfer will be by land and lasts approximately 1 hour.

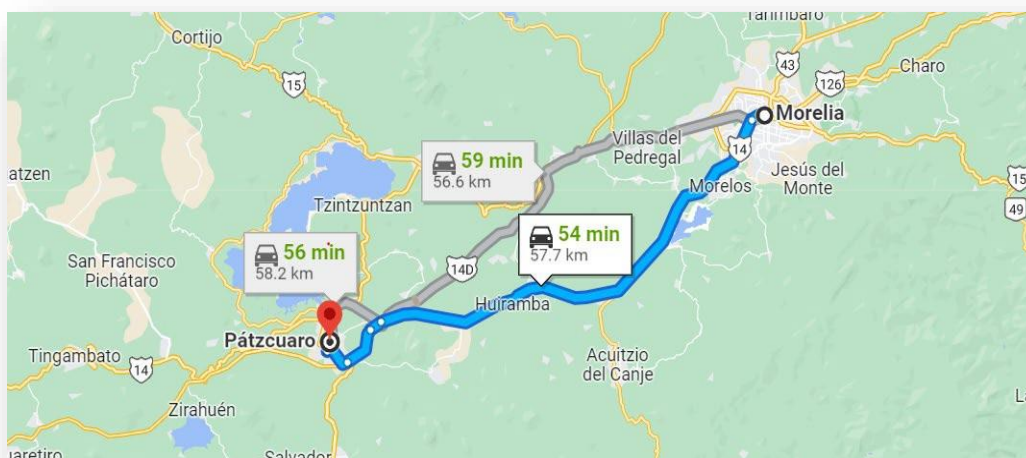
Please consider 3 departure and return options at the following times:

\*14 May 13:00, 16:00 and 20:00 hrs. from Morelia airport to CREFAL in Pátzcuaro.

\*17 May 04:00, 08:00 and 12:00 hrs. from CREFAL to Morelia airport.

**NOTE: Most international commercial flights arrive in Mexico City at Benito Juárez International Airport (AICM) (IATA Code: MEX. ICAO Code: MMMX).**

For logistical arrangements and secure your land transfer, kindly inform us your flight itinerary **not later than 5 May.**





## Lodging

**Accommodation in the following days will be funded by the organizers:**

**Nights:** 14, 15 and 16 May (3 nights).

**Location:** Facilities of the Regional Cooperation Centre for Adult Education in Latin America and the Caribbean (CREFAL).

**Address:** Av. Lázaro Cárdenas 525, Revolución, 61609 Pátzcuaro, Michoacán, Mexico.

**Telephone:** +52 434 342 8100.



**CREFAL will cover the following services for the participants staying at the premises:**

- Breakfast on 15-16-17 May at the CREFAL facilities.
- Lunches on 15 and 16 May at the CREFAL facilities.
- Welcome dinner on 15 May (for all participants -venue to be confirmed).
- Coffee breaks during the days of the meeting.
- **Dinner on 14 and 16 May are excluded.**

## Useful Information

- **Mexico City is the capital of the United Mexican States, with 1,485 km<sup>2</sup>. It is the most populated city in the country with 9,209,944 inhabitants. It is also recognized as one of the most important financial and cultural centers in the Americas. For more information:** <https://www.archivo.cdmx.gob.mx/about-our-city>.
- **Currency:** The official currency is the Mexican peso. The denominations of the banknotes are: 20, 50, 100, 200, 500 and 1000 pesos, and coins of 10, 20 and 50 cents, and 1, 2, 5, 10 and 20 pesos. Credit cards are widely accepted in shopping malls, restaurants and ATMs. To confirm daily exchange rate please check out this link: <https://www.eldolar.info/es-MX/mexico/dia/hoy>.
- **Climate:** By May 2023, Mexico will experience minimum temperatures around 14°C and maximum temperatures around 27°C. While weather will be pleasant, it is widely recommended to wear warm clothing. There are usually 3 to 8 days of rain in May.
- **Electrical current:** Common voltage 127 V, frequency 60 Hz. Plugs and sockets are of type A/ B.



- **Time Zone:** (GMT-6) Time in Mexico City, MXD, Mexico (Greenwich).
- **Trade, Schedules and Others:** - **Banks and money exchange:** from Monday to Friday, between 10:00 and 15:00. Commercial offices: usually from 09:00 to 12:00 and from 14:00 to 19:00. Shops and businesses: 10:00 to 20:00 hours. Saturdays, from 09:00 to 13:00. Banks: from 09:00 to 15:00 hrs. Cafes: usually 09:00 to 21:00. Restaurants: lunch is served from 12:30 and dinner from 19:00. It is customary (not mandatory) to leave 10% of the service fee in cafes and restaurants and tip doormen, porters and show ushers.
- **Visas and Vaccines:** Participants are advised to ask about sanitary and visas requirements directly on the Consulate of Mexico in their residence countries. The processing and cost of the entry visa to Mexico, if any, will be responsibility of the participants.
- **Travel Insurance:** It is recommended to travel with health insurance and accidents coverage in Mexico, as UNESCO will not cover expenses in case of accidents or medical emergencies.
- **We recommend the use of private and certified taxis only.**

## Flights to Pátzcuaro, Michoacán

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Pátzcuaro joint modern life with Purépecha traditions; its name means "the gate of heaven" and was the main religious center of this civilization because of the belief that gods ascended and descended in there.

The city was incorporated into the Federal Government Magical Peoples program, in 2002, and is recognized for its ancestral indigenous celebrations on the Day of the Dead » (declared an intangible heritage of humanity by UNESCO in 2003).

It is located in the central state of Michoacán, bordered with Tzintzuntzan to the north; by Huiramba to the east; by Salvador Escalante to the south; and by Tingambato and Erongarícuaro to the west.

Since May 1951, it has been home to the Regional Cooperation Centre for Adult Education in Latin America and the Caribbean (CREFAL).

ALTITUDE: 2,140 masl

CLIMATE: Warm, although rainy in summer.

NUMBER OF INHABITANTS: Total population of Pátzcuaro municipality is 110,000.00 inhabitants. For more information: <http://www.visitmichoacan.com.mx/>

### Medical services, pharmacies

- **Savings Pharmacy.** Benito Mendoza #32 Col. Centro
- **Guadalajara Pharmacy.** Ramos #22 Col. Centro
- **La Paz Pharmacy.** Gertrudis Bocanegra #9 Col. Centro
- **Farmacia Villalongin.** Plaza Vasco de Quiroga #63 Col. Center

### Phone Access Codes

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- The telephone code for Mexico is +52.
- National Dial Mexico City: +52+55+(8-digit phone number).
- National Dial Pátzcuaro: +52+434+(7-digit telephone number).
- USA and Canada: 001 + (country key) + (city key) + (phone number)
- Rest of the world: 00+(country key)+(city key)+(telephone number).

## MARCACIÓN

Códigos de área	Desde otro país	Desde otra ciudad en México	Desde la Ciudad de México
Números locales	+52 (+10 dígitos)	10 dígitos	10 dígitos
Teléfonos móviles	+52 (+10 dígitos)	10 dígitos	10 dígitos

### Municipal services in Pátzcuaro (national marking)

- **Municipal Tourism** 434 344 3486
- **Public Security** 434 342 0289
- **Federal Preventive Police** 434 342 0040
- **IMSS Clinic** 434 342 1064
- **ISSSTE Clinic** 434 542 0478
- **Regional Hospital** 434 342 5130
  
- **911 - Emergencies**
- **434 342 0004, 434 342 0289** and WhatsApp443 number **783 5744**, **intended exclusively to report medical, security and civil protection emergencies in Patzcuaro.**

### Organizers Contact

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Further information on the meeting, please do not hesitate to write to the following e-mail address:

[regionalsteeringcommittee@unesco.org](mailto:regionalsteeringcommittee@unesco.org)

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