



## INTERNATIONAL ASSISTANCE

### APPLICATION FORM

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- The International Assistance request form is available at the following Web address:  
<https://en.unesco.org/protecting-heritage/International-fund>
  - Further guidance on International Assistance can be found in Section VI of the *Guidelines for the Implementation*
  - The original signed version of the completed International Assistance request form should be sent in English or French to:

**UNESCO**  
**THE SECRETARIAT OF THE 1954 HAGUE CONVENTION**  
**AND ITS TWO (1954 AND 1999) PROTOCOLS**  
7, place de Fontenoy  
75352 Paris 07 SP  
France  
Telephone: +33 (0)1 45 68 09 93  
E-mail: [99SP@unesco.org](mailto:99SP@unesco.org)

**1. APPLICANT**

a. Party:

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b. A party to a conflict which is not a Party to the Second Protocol but accepts and applies the provisions of the Second Protocol:<sup>1</sup>

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c. A joint request of two or several applicants:<sup>2</sup>

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**2. TITLE OF PROJECT**

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**3. THE ACTIVITY WILL BENEFIT**

- cultural property inscribed on the List of Cultural Property under Enhanced Protection
- cultural property inscribed on the List of Cultural Property under Enhanced Protection in exceptional cases<sup>3</sup>
- cultural property inscribed provisionally on the List of Cultural Property under Provisional Enhanced Protection on an emergency basis<sup>4</sup>
- cultural property nominated for inscription on the List of Cultural property under Enhanced Protection (i.e. Tentative List)<sup>5</sup>
- others (please describe the cultural property to which the request relates)

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**4. PURPOSES OF ASSISTANCE REQUESTED**

- Preparatory measures
- Emergency measures
- Recovery measures
- Other measures

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<sup>1</sup> Please attach an official declaration as well as documents proving that the applicant is a party to the conflict and that it accepts and applies the provisions of the Second Protocol in accordance with Article 3(2) of the Second Protocol.

<sup>2</sup> Please attach a declaration confirming co-operation between applicants.

<sup>3</sup> Paragraphs 76 and 77 of the Guidelines

<sup>4</sup> Paragraph 78 of the Guidelines

<sup>5</sup> Paragraphs 54 and 55 of the Guidelines

Please provide brief information:

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**5. PROJECT LOCATION:**

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a. Will the activity include a field component?

- yes       - no

If yes, where and how?

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b. The activity is:

- national  
 - regional involving other States from a region  
 - international involving States from different regions

If the activity is regional or international, please indicate the countries, which will participate / benefit from the activity:

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**6. JUSTIFICATION OF THE PROJECT**

a. Background information about the need for assistance

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b. Measures already taken by the applicant(s)

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**7. DESCRIPTION OF THE REQUESTED ASSISTANCE**

*1/ Specific information about the project*

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*2/ Scientific and technical information on the work to be undertaken*

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*3/ Details of the equipment or the personnel needed*

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*4/ Measures to be taken by the applicant(s) and measures to be taken by the assisting Party(ies)*

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5/ Information about Party(ies) that has(ve) already declared its(their) will and ability to provide the international assistance or who might be willing and able to provide it

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6/ Information regarding whether the applicant has already requested or envisages to request assistance for the same cultural property from UNESCO, any other intergovernmental organization, a State or a private entity

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**8. EXPECTED RESULTS**

a) Clearly state the results expected from the project

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b) Define the indicators and means of verification which can be used to assess the achievements of these results:

<i>Expected Results</i>	<i>Indicators</i>	<i>Means of verification</i>

**9. WORK PLAN (including specific activities and timetable)**

<i>Activities</i>	<i>Timeframe (in months)</i>						
	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7
Activity							
Activity							
Activity							
Activity							

**10. PREVIOUS ASSISTANCE RECEIVED FROM THE FUND FOR THE PROTECTION OF CULTURAL PROPERTY IN THE EVENT OF ARMED CONFLICT:**

Indicate all previous assistance received from the Fund for the Protection of Cultural Property in the Event of Armed Conflict in the following format:

<b>Type of international assistance</b>	<b>Year</b>	<b>Amount in USD</b>	<b>Title of activity</b>

## 11. BUDGET BREAKDOWN

a) Provide, in the following table (in United States dollars), a detailed breakdown of costs of the individual elements of the project including, if possible, unit costs and show how these will be shared between the different funding sources.

Items (choose items as applicable to the project)	Detail USD (for applicable items)	State Party Funds	Amount requested	Other sources	Total
<b>Organization</b> <ul style="list-style-type: none"> <li>• venue</li> <li>• office expenses</li> <li>• secretarial assistance</li> <li>• translation</li> <li>• simultaneous interpretation</li> <li>• audio-visual equipment</li> <li>• other</li> </ul>	USD ___ / day for ___ days = USD ___ USD ___ USD ___ / day for ___ days - USD ___ USD ___ / page for ___ pages = USD ___ USD ___ / hour for ___ hours = USD ___ USD ___ / day for ___ days = USD ___				
<b>Personnel / consultancy service (fees)</b> <ul style="list-style-type: none"> <li>• international expert</li> <li>• national expert</li> <li>• coordinator</li> <li>• other</li> </ul>	USD ___ / week for ___ weeks = USD ___ USD ___ / week for ___ weeks = USD ___ USD ___ / week for ___ weeks = USD ___				
<b>Travel</b> <ul style="list-style-type: none"> <li>• international travel cost</li> <li>• domestic travel costs</li> <li>• other</li> </ul>	USD ___ USD ___				
<b>Daily subsistence allowance</b> <ul style="list-style-type: none"> <li>• accommodation</li> <li>• board</li> </ul>	USD ___ / day for ___ persons = USD ___ USD ___ / day for ___ persons = USD ___				

Items (choose items as applicable to the project)	Detail USD (for applicable items)	State Party Funds	Amount requested	Other sources	Total
<b>Equipment</b> <ul style="list-style-type: none"> <li>• .....</li> </ul>	USD ___ / unit for ___ units =				
<b>Evaluation, Reporting and Publication</b> <ul style="list-style-type: none"> <li>• evaluation</li> <li>• reporting</li> <li>• editing, layout</li> <li>• printing</li> <li>• distribution</li> <li>• other</li> </ul>	USD ___ USD ___ USD ___ USD ___ USD ___				
<b>Miscellaneous</b> <ul style="list-style-type: none"> <li>• visas</li> <li>• other</li> </ul>	USD ___ for ___ participants = USD ___				
<b>TOTAL</b>					



b) Specify whether or not resources from other sources are already available or when they are likely to become available.

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**12. AGENCY(IES) RESPONSIBLE FOR THE IMPLEMENTATION OF THE PROJECT**

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**13. SIGNATURE ON BEHALF OF APPLICANT(S)**

Full name

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Title

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Date

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**14. ANNEXES**

\_\_\_\_\_ (number of annexes attached to the request)

***EXPLANATORY NOTE ON THE INTERNATIONAL ASSISTANCE APPLICATION FORM***

General Notes for applicants:

- All the fields of the international assistance application form should be filled. When an information is not available, please indicate “N/A”.
- The format of the application form cannot be modified.

	<b>INTERNATIONAL ASSISTANCE APPLICATION FORM</b>	<b>EXPLANATORY NOTE</b>
1.	<b>APPLICANT</b>	Select the corresponding case a. b. or c.
	a. Party	Indicate the name of the State Party submitting the request for international assistance.
	b. A party to a conflict which is not a Party to the Second Protocol, but which accepts and applies the provisions of the Second Protocol	Indicate the name of the applicant and attach an official statement or document certifying that the applicant, who is a party to the conflict, accepts and applies the provisions of the Second Protocol in accordance with Article 3(2) of the Second Protocol.
	c. Joint application by two or more applicants	Indicate the name(s) of the Party(ies) to the Second Protocol and/or party(ies) to a conflict which is/are not a Party to the Second Protocol but which accept/s and apply/ies the provisions of the Second Protocol and attach a declaration confirming the cooperation between the applicants, or alternatively, include the signatures of all applicants at the end of the form.
2.	<b>PROJECT TITLE</b>	Indicate the exact title of the project. The project title should be concise and reflect the activities planned for the project.

3.	<b>THE ACTIVITY WILL BENEFIT</b>	
	<input type="checkbox"/> - cultural property inscribed on the International List of Cultural Property under Enhanced Protection	<p>Check this box if the activity will benefit one or more cultural property already inscribed on the International List of Cultural Property under Enhanced Protection. This category includes any cultural property which has been granted enhanced protection by a Committee Decision and which meets the three conditions set out in Article 10 of the Second Protocol, namely cultural heritage which is:</p> <ul style="list-style-type: none"> <li>(a) of the greatest importance to humanity;</li> <li>(b) protected by adequate domestic legal and administrative measures recognizing its exceptional cultural and historical value and ensure the highest level of protection;</li> <li>(c) not used for military purposes or to shield military sites and is subject to a specific declaration (see declaration of non-military use in Annex I of the Guidelines).</li> </ul>
	<input type="checkbox"/> - cultural property included on the List of Cultural Property under Enhanced Protection in exceptional cases	<p>Check this box if the activity will benefit one or more cultural property on the International List of Cultural Property under Enhanced Protection in exceptional cases. This category includes any cultural property, which has been granted enhanced protection by the Committee even though the property did not meet the criteria set out in Article 10(b) of the Second Protocol. For more information, please refer to paragraph 76 and 77 of the Guideline and see Article 11(8) of the Second Protocol.</p>
	<input type="checkbox"/> - cultural property provisionally listed on the List of Cultural Property under Enhanced Protection due to an emergency situation	<p>Check this box if the activity will benefit one or more cultural property provisionally inscribed on the International List of Cultural Property under Enhanced Protection due to an emergency. This category includes any cultural property, for which a “Statement of Provisional inclusion of the Property on the List of Cultural Property under Enhanced Protection” has been made, and which meets conditions of Article 10(a) and 10(c) mentioned above. For more information, please refer to paragraph 78 of the Guidelines and see Article 11(9) of the Second Protocol.</p>

	<input type="checkbox"/> - cultural property nominated for inscription on the List of Cultural Property under Enhanced Protection (i.e., included on a tentative list)	Check this box if the activity will benefit one or more cultural property proposed for inscription on the International List of Cultural Property under Enhanced Protection. The term "tentative list" refers to a list of cultural property for which a Party intends to request the granting of enhanced protection. For more information, see Article 11(1) of the Second Protocol and paragraphs 54 and 55 of the Guidelines.
	<input type="checkbox"/> - other (please describe the cultural property related to the application)	Check this box if it is, for example, a cultural property inscribed on the UNESCO World Heritage List, a cultural property on tentative lists of a State Party, or any other cultural property listed in Article 1 of the 1954 Hague Convention.
<b>4.</b>	<b>PURPOSES OF THE ASSISTANCE REQUESTED</b>	Please check one or multiple box(es).  Refer to paragraphs 149-154 of the Guidelines for more information. For more examples of international assistance measures that can be implemented by the Committee, see Table 2 in Annex III of the Guidelines.
	<input type="checkbox"/> - Preparatory measures	Preparatory measures are measures taken, in principle, in peacetime to safeguard cultural property against the foreseeable effects of an armed conflict.  <i>E.g.: training of staff and specialists in the field of cultural property protection; preparation of inventories; elaboration and updating of national legislation to ensure the highest level of protection for the property concerned.</i> For more examples, see Article 5 of the Second Protocol, paragraph 152 and Annex III of the Guidelines.
	<input type="checkbox"/> - Emergency Measures	Emergency measures are measures taken, in principle, during an armed conflict or an occupation to ensure adequate protection of the property concerned and to prevent its deterioration, destruction or looting. <i>E.g.: establishment and operation of ad hoc infrastructure; organizational ad hoc measures for drawing up emergency plans, inventories, maps; establishment of refuges for movable cultural property under enhanced protection offering temporary protection during the conflict or in case of occupation; transportation of cultural property in case of emergency.</i> For

		more examples, see Article 8(a) of the Second Protocol, Article 13 of the Convention, Paragraph 153 and Annex III of the Guidelines.
	<input type="checkbox"/> - Recovery Actions	Recovery measures are measures taken, in principle, after a conflict to ensure the preservation and conservation of cultural property damaged in circumstances related to the conflict as well as the return of cultural property that has been removed. (e.g., <i>provision of the appropriate equipment and/or administrative assistance for the return of removed cultural property, dispatch of qualified and skilled experts for the conservation or restoration of damaged cultural property</i> ). For more examples, see paragraph 154 of the Guidelines, and Annex III of the Guidelines.
	<input type="checkbox"/> - Other measures	Any other measure to safeguard cultural property as defined in Article 1 of the 1954 Hague Convention (e.g.: <i>measures to safeguard archives, manuscripts, scientific or historical collections as defined in Article 1 of the Convention through the digitization of such movable property, marking of cultural property, etc.</i> ). See also Article 3 of the 1954 Hague Convention and Article 5 of the Second Protocol.
	Please provide brief information:	Specify here the nature of the measures that will be implemented (technical measures, legal measures) <sup>2</sup> , the general objective and/or specific objectives of the project for which the request for international assistance is submitted, and how these measures will achieve these objective(s).
<b>5.</b>	<b>PROJECT LOCATION</b>	
	c. Will the activity include a field component?  <input type="checkbox"/> - yes <input type="checkbox"/> - no	Indicate here, by checking yes or no, if the project requires an activity or action <i>in situ</i> or near to the concerned cultural property (e.g. <i>technical field mission, in situ surveys, development of refuges for movable cultural property, in situ intervention against the risk of fire and collapse of buildings, etc.</i> )

<sup>2</sup> Refer to the examples provided in Table 2 in Appendix III

	<p>If yes, where and how?</p>	<p>If yes, please specify where this activity/action will take place and how it will be implemented (<i>preparatory work, stakeholders, human and financial resources, etc.</i>).</p>
	<p>d. The activity is:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> - national</li> <li><input type="checkbox"/> - regional, involving other States from a region</li> <li><input type="checkbox"/> - international, involving States from different regions</li> </ul> <p>If the activity is regional or international, please indicate the countries that will participate in/benefit from the activity:</p>	<p>Check one of the three boxes and indicate, if the activity has a regional or international scope, the countries that will participate and/or benefit from it. If possible, also indicate the target groups and the direct and indirect beneficiaries of the project (<i>e.g., institutions, professionals with mention of their field(s) of specialization</i>).</p>
<b>6.</b>	<b>PROJECT JUSTIFICATION</b>	
	<p>a. Background information about the need for assistance</p>	<p>Describe here the context of the request, the challenges encountered in safeguarding the cultural property concerned and/or in implementing the safeguarding measures. This should include, where appropriate, the degree of urgency of the activities to be undertaken, if any. Provide details, in no more than 2 pages, of an actual or potential threat to the concerned cultural property in order to counter the foreseeable effects of an armed conflict.</p> <p>If the request for international assistance concerns property under enhanced protection or is intended to support a request for the granting of enhanced protection, please elaborate on the measures that must be taken to meet the requirements of Article 10(b) (adequate domestic, legal and administrative measures recognizing its exceptional cultural and historical value and ensuring the highest level of protection). Please also specify, if applicable, the decision to grant enhanced protection to the concerned cultural property.</p>
	<p>b. Measures already taken by the applicant(s)</p>	<p>Detail here the measures that have already been taken by the applicant(s) to safeguard the cultural property.</p>

		<p>These may be administrative, legal (<i>e.g. laws, constitutive acts</i>), institutional (<i>e.g. creation, of a national advisory committee in charge of the topic on cultural property protection in the event of armed conflict</i>), measures or provisions to prevent the foreseeable effects of a conflict, to ensure adequate protection of such property during a conflict and to prevent its deterioration, destruction or looting, or to preserve and conserve such property if it has been damaged in circumstances related to a conflict, or to ensure the return of cultural property that has been removed.</p> <p>It may also include internal, legal and administrative measures recognizing the exceptional cultural and historic value of the concerned property.</p>
7.	<b>DESCRIPTION OF THE REQUESTED ASSISTANCE</b>	
	<i>1/ Specific information about the project</i>	Indicate in this section the total duration of the project. Also detail the methodology adopted, the objective(s) of the project, the different phases of its implementation, the key players involved ( <i>e.g., national institutions, representatives of the armed forces, heritage professionals</i> ), as well as the strategy to ensure the sustainability and outreach of this project.
	<i>2/ Scientific and technical information on the work to be undertaken</i>	Specify the scientific approaches and other technical information that will be used to successfully implement the project ( <i>e.g., use of satellite data to determine the protection status of a property, use of a specific scientific method /tool (PATH<sup>3</sup>, scientific studies and assessments), development of a database, etc.</i> )
	<i>3/ Details of the equipment and/or the personnel needed</i>	<p>Indicate here all the equipment and personnel that will be required for the successful implementation of the project. Specify the type of equipment required (<i>e.g., computers, scanners, printers, cameras</i>) and the profile of the people who will be working on the project (<i>e.g., specialists, trainers, technicians, and/or skilled workers</i>).</p> <p>The information in this section should then be entered into the budget breakdown table (see section 11).</p>

<sup>3</sup> For more information on the PATH tool, please visit the [ICCROM site](#)

<p><i>4/ Measures to be taken by the applicants and measures to be taken by the assisting Party(ies)</i></p>	<p><i>Complete this section only in the context of technical assistance provided by the Party(ies) through the Committee (see Article 32(4) of the Second Protocol).</i></p> <p>Specify which measures will be implemented by the applicant(s) and which will be implemented by the Party(ies) providing technical assistance. (e.g.: <i>the Party(ies) undertakes to provide experts for the training of the applicant(s)' military in the framework of national capacity building and the applicant(s) is/are responsible for the organization of the training workshop and for the organization of a feedback workshop with national institutions and decision-making authorities.</i></p>
<p><i>5/ Information about the Party(ies) that have already declared its (their) will and ability to provide international assistance or who might be willing and able to provide it</i></p>	<p><i>Complete this section only in the context of technical assistance provided by the Party(ies) through the Committee (see Article 32(4) of the Second Protocol).</i></p> <p>Indicate any information regarding the commitment and capacity of the Party(ies) providing or capable of providing technical assistance. For example, specify whether the Party(ies) have issued a formal statement or an exchange of letters informing of the commitment of the Party(ies) to assist the applicant(s). Demonstrate here the extent to which the Party(ies) has sufficient financial, human and technical resources to fulfill its commitment.</p>
<p><i>6/ Information regarding whether the applicant has already requested or envisages to request assistance for the same property from UNESCO, any other intergovernmental organization, a State or private entity</i></p>	<p>Indicate here all relevant information (dates, objective, results obtained, outreach) concerning any request or proposed request submitted, either previously or concurrently, for the same property to UNESCO (e.g., <i>Fund for the Protection of Cultural Property in the Event of Armed Conflict, Heritage Emergency Fund, World Heritage Fund</i>), or from any other intergovernmental organization, State or private entity.</p>



<p><b>8.</b></p>	<p><b>EXPECTED RESULTS</b></p> <p>c) Clearly state the results expected from the project</p> <p>d) Define the <u>indicators</u> and <u>means of verification</u> which can be used to assess the achievement of these results:</p> <table border="1" data-bbox="233 634 821 1003"> <thead> <tr> <th data-bbox="233 634 401 760"><i>Expected results</i></th> <th data-bbox="401 634 594 760"><i>Indicators</i></th> <th data-bbox="594 634 821 760"><i>Means of verification</i></th> </tr> </thead> <tbody> <tr> <td data-bbox="233 760 401 878"></td> <td data-bbox="401 760 594 878"></td> <td data-bbox="594 760 821 878"></td> </tr> <tr> <td data-bbox="233 878 401 1003"></td> <td data-bbox="401 878 594 1003"></td> <td data-bbox="594 878 821 1003"></td> </tr> </tbody> </table>	<i>Expected results</i>	<i>Indicators</i>	<i>Means of verification</i>							<p>The expected results must be concrete and measurable. Each of these will be measured by a series of indicators (see section 8b). <i>For example, if the activity is the organization of a training workshop for military personnel at the regional level, the expected result would be the following: XX soldiers were trained in the protection of cultural heritage.</i></p> <p>The indicators are used to measure the results achieved and to note the progress made towards the final project objective. They are based on the expected results and serve as the basis for the evaluation of the project after its completion. These indicators must be objective, measurable and expressed in quantifiable terms such as numerical values, statistics or percentages. <i>For example, if the activity is aimed at building the capacity of female military personnel, provide gender equality statistics (XX female military personnel trained out of total military personnel trained).</i></p> <p>The means of verification are used to verify that the expected results have been achieved. They refer to methods of collecting data (e.g., surveys, questionnaires, tests, focus groups) and information from individuals and organizations.</p>							
<i>Expected results</i>	<i>Indicators</i>	<i>Means of verification</i>																
<p><b>9.</b></p>	<p><b>WORK PLAN (including specific activities and schedule)</b></p> <table border="1" data-bbox="233 1130 842 1393"> <thead> <tr> <th data-bbox="233 1130 331 1255"><i>Activities</i></th> <th colspan="7" data-bbox="331 1130 842 1255"><i>Schedule (in months)</i></th> </tr> </thead> <tbody> <tr> <td data-bbox="233 1255 331 1393"></td> <td data-bbox="331 1255 401 1393">Mo nth 1</td> <td data-bbox="401 1255 474 1393">Mo nth 2</td> <td data-bbox="474 1255 548 1393">Mo nth 3</td> <td data-bbox="548 1255 621 1393">Mo nth 4</td> <td data-bbox="621 1255 695 1393">Mo nth 5</td> <td data-bbox="695 1255 768 1393">Mo nth 6</td> <td data-bbox="768 1255 842 1393">Mo nth 7</td> </tr> </tbody> </table>	<i>Activities</i>	<i>Schedule (in months)</i>								Mo nth 1	Mo nth 2	Mo nth 3	Mo nth 4	Mo nth 5	Mo nth 6	Mo nth 7	<p>Describe the work plan for the activity(ies) to be implemented with specific reference to the expected results listed in Section 8 a. Indicate the dates and duration of each activity.</p> <p>For meetings and training activities, if possible, attach indicative programs, specifying the topic(s) to be addressed.</p>
<i>Activities</i>	<i>Schedule (in months)</i>																	
	Mo nth 1	Mo nth 2	Mo nth 3	Mo nth 4	Mo nth 5	Mo nth 6	Mo nth 7											

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<p><b>10.</b></p>	<p><b>PREVIOUS ASSISTANCE RECEIVED FROM THE FUND FOR THE PROTECTION OF CULTURAL PROPERTY IN THE EVENT OF ARMED CONFLICT</b></p> <p>Indicate all previous assistance received from the Fund for the Protection of Cultural Property in the Event of Armed Conflict in the following box</p> <table border="1"> <thead> <tr> <th data-bbox="218 922 443 1065">Type of international assistance</th> <th data-bbox="443 922 514 1065">Year</th> <th data-bbox="514 922 707 1065">Amount in U.S. dollars</th> <th data-bbox="707 922 932 1065">Title of the activity</th> </tr> </thead> <tbody> <tr> <td data-bbox="218 1065 443 1192"></td> <td data-bbox="443 1065 514 1192"></td> <td data-bbox="514 1065 707 1192"></td> <td data-bbox="707 1065 932 1192"></td> </tr> <tr> <td data-bbox="218 1192 443 1318"></td> <td data-bbox="443 1192 514 1318"></td> <td data-bbox="514 1192 707 1318"></td> <td data-bbox="707 1192 932 1318"></td> </tr> <tr> <td data-bbox="218 1318 443 1422"></td> <td data-bbox="443 1318 514 1422"></td> <td data-bbox="514 1318 707 1422"></td> <td data-bbox="707 1318 932 1422"></td> </tr> </tbody> </table>	Type of international assistance	Year	Amount in U.S. dollars	Title of the activity													<p>If the applicant has previously received assistance from the Fund for the Protection of Cultural Property in the Event of Armed Conflict, this section should indicate the type of international assistance (preparatory measures, emergency measures, recovery measures, other measures), the year, the amount in United States dollars and the title of the activity (project) implemented.</p>
Type of international assistance	Year	Amount in U.S. dollars	Title of the activity															

11.	<b>BUDGET BREAKDOWN</b>	
	c) Provide, in the following table (in United States dollars), a detailed breakdown of costs of the individual elements of the project, including, if possible, unit costs, and show how these will be shared between the different funding sources.	Indicate in the table the breakdown of all expenses related to the project, specifying the breakdown of costs between the different funders: State Party/Applicant (funding programmed by State Party/Applicant from national budget), Fund for the Protection of Cultural Property in the Event of Armed Conflict (amount requested), other funding sources (other sources available to the Applicant for this activity), and total project amount. Also specify the unit amount for each expense item when requested.
	i. Organization	Items under this heading could include the cost of the meeting venue, office expenses, secretarial assistance, translation, simultaneous interpretation, audio-visual equipment, or other organizational expenses necessary to successfully implement the project.
	ii. Personnel / consultancy service (fees)	Items under this heading could include the cost of international or national experts, a local or international coordinator, or other personnel needed for the successful implementation of the project.
	iii. Travel	Items under this heading could include international or national travel costs necessary for the successful implementation of the project.
	iv. Daily subsistence allowances	Items under this heading could include lodging, meals and incidental expenses necessary for the successful implementation of the project.
	v. Equipment	Items under this heading could include all the equipment needed for the proper implementation of the project.
	vi. Evaluation, Reporting and Publication	Items under this heading could include the cost of the evaluation, reporting, editing and layout, printing, dissemination, and other expenses necessary for the successful implementation of the project.

	vii. Miscellaneous	Items under this heading could include visa fees or other small expenses necessary for the successful implementation of the project.
	Specify whether or not resources from other sources are already available or when they are likely to be available.	Indicate here resources from donors other than the applicant or the Fund (e.g., funding from an NGO, international organization). If the resources are not yet available, indicate if and when they will be available before the project begins.
12.	<b>AGENCY(IES) RESPONSIBLE FOR THE IMPLEMENTATION OF THE PROJECT</b>	Please provide the name, title, address and contact information of the person(s)/institution(s) responsible for the implementation of the project, as well as those of any other participating institutions.
13.	<b>SIGNATURE ON BEHALF OF THE APPLICANTS</b>	First and last name Title Date
14.	<b>ANNEXES</b>	In this section, list the number of annexes attached to the application and the titles of each annex.